

**Galveston County - Purchasing Department
Proposal Tabulation Worksheet**

RFP #B122025 - Travel Management Services - Opened June 26, 2012; 2:00 P.M.

Evaluating Committee Members:

Rufus Crowder

Gwen McLaren

Darla McCullough

Grading:														5	10	10	15	5	5	5	5	5	10	25	100		
Irrevocable Letter of Credit	Proposal Info	Insurance	Addenda (if any)											Proper response including cost methodology to insure lowest fares.	Proposed approach to assure delivery of all required services and any enhancements at no cost to the County	Location of Proposer's facility	Qualification of proposer's staff	Proposer's plan which clearly indicates the steps proposer will take to begin operations	Proposer's equipment to be used in the performance of the contract	Proposer's financial references	Proposer's financial capacity and working capital to perform this requirement. Successful Proposer shall certify that they have adequate capital and cash flow to carry County accounts for 30 days.	Client references to confirm the proposer's ability to perform the required services.	Proposer's overall experience	Proposer's firm offer of shared commission. Proposer's rebate may not be determining factor for award. Proposing a rebate is not a requirement of this RFP	Total Score		
Lowest Base proposal and/or alternates														N/A													
Proposer														Cost	5.00	7.00	10.00	15.00	5.00	5.00	5.00	5.00	5.00	10.00	0.00		
Travel Counselors, Inc. Galveston, Texas	√	√	√											Grading	1.00	0.70	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	0.00	72.00	
														Score	5.00	7.00	10.00	15.00	5.00	5.00	5.00	5.00	5.00	10.00	0.00		
Sunward Adventures Riverside, California		√	√											Cost	5.00	10.00	7.00	15.00	5.00	5.00	0.00	0.00	5.00	10.00	0.00	62.00	
														Grading	1.00	1.00	0.70	1.00	1.00	1.00	0.00	0.00	1.00	1.00	0.00		
														Score	5.00	10.00	7.00	15.00	5.00	5.00	0.00	0.00	5.00	10.00	0.00		
														Cost	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
														Grading	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
														Score	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
														Cost	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
														Grading	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
														Score	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
														Cost	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
														Grading	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
														Score	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	

Evaluator signature (s):

  