



THE COUNTY OF GALVESTON

RUFUS G. CROWDER, CPPO, CPPB
PURCHASING AGENT

COUNTY COURTHOUSE
722 Moody (21st Street)
Fifth (5th) Floor
GALVESTON, TEXAS 77550
(409) 770-5371

GWEN MCLAREN, CPPB
ASST. PURCHASING AGENT

August 24, 2020

Gregory Wine
Huitt-Zollars
1500 South Dairy Ashford, Suite 200
Houston, TX 77077-3858

Re: RFQ #B171012, Texas City Annex HVAC and Foundation Project
Contract #CM17124

Dear Mr. Wine,

At our regular meeting of the Galveston County Commissioners' Court on August 24, 2020, your company was awarded the contract associated with RFQ #B171012, Texas City Annex HVAC and Foundation Project. Prior to receiving the notification to proceed, please forward all required documents as requested per the qualification conditions.

Invoices are to be sent to the following address:

Galveston County Auditor's Office
P.O. Box 1418
Galveston, Texas 77553

If you have any questions, please feel free to call.

CONGRATULATIONS and we look forward to doing business with your company!

Sincerely,

A handwritten signature in black ink that reads "Rufus Crowder". There is a small "rd" written above the end of the signature.

Rufus G. Crowder, CPPO, CPPB
Purchasing Agent
Galveston County