



**THE COUNTY OF GALVESTON**

**RUFUS G. CROWDER, CPPO, CPPB**  
PURCHASING AGENT

**COUNTY COURTHOUSE**  
722 Moody (21<sup>st</sup> Street)  
Fifth (5<sup>th</sup>) Floor  
GALVESTON, TEXAS 77550  
(409) 770-5371

**GWEN MCLAREN, CPPB**  
ASST. PURCHASING AGENT

July 16, 2018

Kimberly Rich  
Sunview Software, Inc.  
10210 Highland Manor Dr. #275  
Tampa, FL 33610

**Re: RFP #B181035, Information Technology Service Management (ITM) Software  
Contract #CM18155**

Dear Mrs. Rich,

At our regular meeting of the Galveston County Commissioners' Court on July 16, 2018 your company was awarded the contract associated with RFP #B181035, Information Technology Service Management (ITSM) Software. Prior to receiving the notification to proceed, please forward all required documents as requested per the proposal conditions.

Invoices are to be sent to the following address:

Galveston County Auditor's Office  
P.O. Box 1418  
Galveston, Texas 77553

If you have any questions, please feel free to call.

CONGRATULATIONS and we look forward to doing business with your company!

Sincerely,

A handwritten signature in black ink, appearing to read "Rufus G. Crowder", written over a horizontal line.

Rufus G. Crowder, CPPO, CPPB  
Purchasing Agent  
Galveston County