



## THE COUNTY OF GALVESTON

**RUFUS G. CROWDER, CPPO, CPPB**  
PURCHASING AGENT

**COUNTY COURTHOUSE**  
722 Moody (21<sup>st</sup> Street)  
Fifth (5<sup>th</sup>) Floor  
GALVESTON, TEXAS 77550  
(409) 770-5371

**GWEN MCLAREN, CPPB**  
ASST. PURCHASING AGENT

October 8, 2018

Gary P. Kaufman  
GIA Insurance Agency LLC  
P.O. Box 16767  
Galveston, TX 77552-6767

**Re: RFP #B182027, Property & Casualty Insurance**  
**Contract #CM18272**

Dear Mr. Kaufman,

At our regular meeting of the Galveston County Commissioners' Court on October 8, 2018 your company was awarded the contract associated with RFP #B182027, Property & Casualty Insurance. Prior to receiving the notification to proceed, contract negotiations can begin in an effort to finalize the work agreement. A copy of the contract will be forwarded to your company once all signatures have been obtained.

Invoices are to be sent to the following address:

Galveston County Auditor's Office  
P.O. Box 1418  
Galveston, Texas 77553

If you have any questions, please feel free to call.

CONGRATULATIONS and we look forward to doing business with your company!

Sincerely,

A handwritten signature in black ink, appearing to read "Rufus G. Crowder", followed by a long horizontal line extending to the right.

Rufus G. Crowder, CPPO, CPPB  
Purchasing Agent  
Galveston County