



**THE COUNTY OF GALVESTON**

**RUFUS G. CROWDER, CPPO, CPPB**  
PURCHASING AGENT

**COUNTY COURTHOUSE**  
722 Moody (21<sup>st</sup> Street)  
Fifth (5<sup>th</sup>) Floor  
GALVESTON, TEXAS 77550  
(409) 770-5371

**GWEN MCLAREN, CPPB**  
ASST. PURCHASING AGENT

March 11, 2019

Zach Williams  
J.W. Kelso Company, Inc.  
P.O. Box 2110  
Galveston, TX 77553

**RE: RFP #B191030, Fort Travis Seashore & Elva Lobit Park Pavilions**  
**Contract #CM19138**

Dear Mr. Williams,

At our regular meeting of the Galveston County Commissioners' Court on March 11, 2019 your company was awarded the contract associated with RFP #B191030, Fort Travis Seashore & Elva Lobit Park Pavilions. Prior to receiving the notification to proceed, please forward all required documents as requested per the bid conditions.

Invoices are to be sent to the following address:

Galveston County Auditor's Office  
P.O. Box 1418  
Galveston, Texas 77553

If you have any questions, please feel free to call.

CONGRATULATIONS and we look forward to doing business with your company!

Sincerely,

A handwritten signature in black ink, appearing to read "Rufus G. Crowder", with a long horizontal flourish extending to the right.

Rufus G. Crowder, CPPO, CPPB  
Purchasing Agent  
Galveston County