



THE COUNTY OF GALVESTON

RUFUS G. CROWDER, CPPO, CPPB
PURCHASING AGENT

COUNTY COURTHOUSE
722 Moody (21st Street)
Fifth (5th) Floor
GALVESTON, TEXAS 77550
(409) 770-5371

GWEN MCLAREN, CPPB
ASST. PURCHASING AGENT

January 28, 2019

Mike Tabb
HVAC Mechanical Services of Texas, Ltd.
Db a Hunton Services
5622 Luce St.
Houston, TX 77087

RE: RFP #B191008A, Juvenile Justice Center AHU (Air Handling Unit)
Contract #CM19088

Dear Mr. Tabb,

At our regular meeting of the Galveston County Commissioners' Court on January 28, 2019 your company was awarded the contract associated with RFP #B191008A, Juvenile Justice Center AHU (Air Handling Unit). Prior to receiving the notification to proceed, please forward all required documents as requested per the bid conditions. A copy of your contract will be forwarded to your company once all signatures have been obtained.

Invoices are to be sent to the following address:

Galveston County Auditor's Office
P.O. Box 1418
Galveston, Texas 77553

If you have any questions, please feel free to call.

CONGRATULATIONS and we look forward to doing business with your company!

Sincerely,

A handwritten signature in black ink, appearing to read "Rufus G. Crowder", with a long horizontal flourish extending to the right.

Rufus G. Crowder, CPPO, CPPB
Purchasing Agent
Galveston County