



## THE COUNTY OF GALVESTON

**RUFUS G. CROWDER, CPPO, CPPB**  
PURCHASING AGENT

**COUNTY COURTHOUSE**  
722 Moody (21<sup>st</sup> Street)  
Fifth (5<sup>th</sup>) Floor  
GALVESTON, TEXAS 77550  
(409) 770-5371

**GWEN MCLAREN, CPPB**  
ASST. PURCHASING AGENT

February 24, 2020

Charles Snow  
Berry Dunn McNeil & Parker, LLC  
100 Middle Street  
Portland, ME 04101

**Re: RFQ #B201023, Information Technology Consultant/Firm**  
**Contract #CM20148**

Dear Mr. Snow,

At the regular meeting of the Galveston County Commissioners' Court held on February 24, 2020, your company was deemed qualified for RFQ #B201023, Information Technology Consultant/Firm. Prior to receiving the notification to proceed, contract negotiations can begin in an effort to finalize the agreement.

Invoices are to be sent to the following address:

Galveston County Auditor's Office  
P.O. Box 1418  
Galveston, Texas 77553

If you have any questions, please feel free to call.

CONGRATULATIONS and we look forward to doing business with your company!

Sincerely,

A handwritten signature in black ink, appearing to read "Rufus G. Crowder", written over a horizontal line.

Rufus G. Crowder, CPPO, CPPB  
Purchasing Agent  
Galveston County