



**THE COUNTY OF GALVESTON**

**RUFUS G. CROWDER, CPPO, CPPB**  
PURCHASING AGENT

**COUNTY COURTHOUSE**  
722 Moody (21<sup>st</sup> Street)  
Fifth (5<sup>th</sup>) Floor  
GALVESTON, TEXAS 77550  
(409) 770-5371

**GWEN MCLAREN, CPPB**  
ASST. PURCHASING AGENT

January 17, 2020

Erinn Keller  
Aetna  
4500 E Cotton Center Blvd.  
Phoenix, AZ 85040

**Re: Bid #B201006, Galveston County Stop Loss for 2020**  
**Contract #CM20163**

Dear Mrs. Keller,

At our regular meeting of the Galveston County Commissioners' Court on December 16, 2019, your company was awarded the contract associated with Bid #B201006, Galveston County Stop Loss for 2020. Prior to receiving the notification to proceed, please forward all required as requested per the bid conditions.

Invoices are to be sent to the following address:

Galveston County Auditor's Office  
P.O. Box 1418  
Galveston, Texas 77553

If you have any questions, please feel free to call.

CONGRATULATIONS and we look forward to doing business with your company!

Sincerely,

A handwritten signature in black ink, appearing to read "Rufus G. Crowder", with a long horizontal line extending to the right.

Rufus G. Crowder, CPPO, CPPB  
Purchasing Agent  
Galveston County