



THE COUNTY OF GALVESTON

RUFUS G. CROWDER, CPPO, CPPB
PURCHASING AGENT

GWEN MCLAREN, CPPB
ASST. PURCHASING AGENT

COUNTY COURTHOUSE
722 Moody (21st Street)
Fifth (5th) Floor
GALVESTON, TEXAS 77550
(409) 770-5371

August 23, 2019

PROJECT NAME: Janitorial Services for Galveston County

SOLICITATION NO: RFP #B192016

RE: ADDENDUM #1

To All Prospective Proposers:

The following information is being provided to aid in preparation of your proposal submittal(s)

REVISED PROCUREMENT TIMELINE:

Question Deadline: Wednesday, September 4, 2019 by 5:00 p.m.

Opening Date: Thursday, September 19, 2019 at 2:00 p.m.

Site Visits:

Due to the request from potential proposers, site visits for RFP #B192016, Janitorial Services, for Galveston County have been scheduled and are listed below:

- **Justice Center** **600 59th Street**
Galveston, TX 77554
Wednesday, August 28, 2019 at 12:00 p.m.

- **County Courthouse** **722 Moody (21st Street)**
Galveston, TX 77550
Wednesday, August 28, 2019 at 1:00 a.m.
(vendors may follow County staff once we are done with the Justice Center)

- **Mid County Annex** **9300 Emmett F. Lowry Expressway**
Texas City, TX 77590
Wednesday, August 28, 2019 at 2:00 p.m.
(vendors may follow County staff once we are done with the County Courthouse)

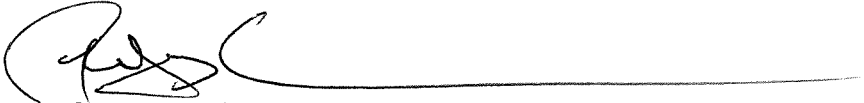
As a reminder, all questions regarding this proposal must be submitted in writing to:

Rufus G. Crowder, CPPO CPPB
Galveston County Purchasing Agent
722 Moody, Fifth (5th) Floor
Galveston, Texas 77550
E-mail: purchasing.bids@co.galveston.tx.us

If you have any further questions regarding this proposal, please address them to Rufus Crowder, CPPO CPPB, Purchasing Agent, via e-mail at purchasing.bids@co.galveston.tx.us, or contact the Purchasing Department at (409) 770-5371.

Please excuse us for any inconvenience that this may have caused.

Sincerely,

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Rufus G. Crowder, CPPO CPPB
Purchasing Agent
Galveston County



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September 11, 2019

Solicitation Name: Janitorial Services for Galveston County

Solicitation Number: RFP #B192016

Re: Addendum #2

To All Prospective Proposers:

The following information is being provided to aid in preparation of your proposal submittal(s)

Question #1: *I am requesting current cost for Janitorial Services for Galveston County.*

Response: This information will not be provided during this competitive bidding process.

Question #2: *Is the contractor responsible for the cost of background checks? If so, what is the cost per employee?*

Response: The contractor is responsible for the cost of the Digital Fingerprint Background. The Vendor must use the Galveston County Fingerprint Account Code and DPS FAST locations operated by IdentoGO. The Galveston County Human Resources Department can provide the IdentoGo instruction form with our Account Code on it.

The average cost per person is between \$13 - \$15. Currently, the cost is \$10.21 for fingerprint per person.

Question #3: *What background check results would constitute disqualifying events?*

Response: Please reference the attached Texas CJIS Systems Access Policy. The Sheriff and/or the Sheriff's Office Terminal Agency Coordinator (TAC) or designee has final approval for all fingerprint background check returns.

Question #4: *What is the value of the current contract(s) for Janitorial Services at these facilities?*

Response: Please refer to the response to question #1.

Question #5: *What is the dollar value of the current contract?*

Response: Please refer to the response to question #1.

Question #6: *Who is the incumbent on the contract?*

Response: ABM Janitorial Services – South Central, Inc.

Question #7: *How long has the incumbent had the contract?*

Response: Approx. 10 years.

Question #8: *What is the reason for looking to make a possible change?*

Response: Galveston County is testing the free market in the event that there may be other options available that will benefit the tax-payer.

Question #9: *Can you please provide a breakdown of carpet vs tile floor for each building?*

Response: The initial completed site visits were scheduled for this purpose. Further site visits are not planned, however, if prospective proposers would like any further visits in an effort to satisfy this request, they are welcome to do so, however, an escort will not be provided and will not be allowed to go into offices.

The Galveston County Health District offices are off limit for unescorted site visits, and this is only if the Facilities Director approves of the access.

Question #10: *For all the building requiring a port can you please specify how many hours are required?*

Response: Porters are generally requested for eight (8) hour days.

Question #11: *Is your team open to alternate proposals that provide recommendations outside the scope of service?*

Response: Any exceptions to the proposal conditions shall be listed on separate sheets of paper, notated as such, and submitted with proposer's original submittal.

Question #12: *Which cleaning supplies shall be provided by vendor and which shall be provided by contractor?*

Response: Galveston County will supply the chemical cleaning supplies and the paper goods (toilet paper, paper towels and trash bags).

Question #13: *Can you please provide an accurate square footage for the Law Enforcement Building 600 59th Street, Galveston, TX? It currently shows 8,875,000 as the square footage.*

Question #14: *Bacliff Law – This location was recently changed on 7/31/19 from once a week cleaning to 3x's a week cleaning. In the bid packet I noticed it shows once a week cleaning. Can you confirm how many days they would like this location serviced.*

Response: This location is requested to be serviced three (3) times a week, Monday, Wednesday, and Friday.

Question #15: *I know that there have been some revisions to the bid. Can you confirm the due dates for the bid?*

Response: RFP #B192016, Janitorial Services for Galveston County, is due on Thursday, September 19, 2019 by 2:00 p.m.

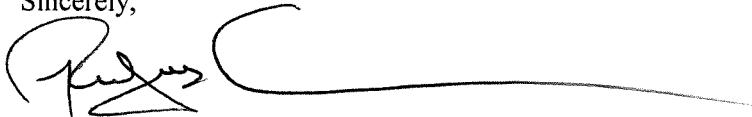
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Purchasing Agent
Galveston County

TEXAS CJIS SYSTEMS ACCESS POLICY

**APPLICANT'S, EMPLOYEE'S, AND CONTRACTOR'S
CRIMINAL HISTORY RECORD INFORMATION**

<u>ORIGINAL APPLICATION FOR ACCESS</u>	<u>PERSON WHO ALREADY HAS ACCESS</u>
FELONY CONVICTION Permanent Disqualifier	Permanent Revocation of Access
FELONY DEFERRED ADJUDICATION Permanent Disqualifier	Suspension of Access for 20 years
CLASS A MISDEMEANOR CONVICTION Permanent Disqualifier	Suspension of Access for 10 years
CLASS A MISDEMEANOR DEFERRED ADJUDICATION Permanent Disqualifier	Suspension of Access for term of deferral
CLASS B MISDEMEANOR CONVICTION Disqualifier for 10 years	Suspension of Access for 10 years
CLASS B MISDEMEANOR DEFERRED ADJUDICATION Disqualifier for 10 years	Suspension of Access for term of deferral
OPEN ARREST FOR ANY CRIMINAL OFFENSE (FELONY OR MISDEMEANOR) Disqualifier until disposition	Maintain Access pending court disposition
FAMILY VIOLENCE CONVICTION OR DEFERRED ADJUDICATION Permanent Disqualifier	Permanent revocation of Access

This System Access Policy applies to commissioned peace officers, terminal operators and others with network access to CJIS systems, as well as, an employee who may have access to an area where this information is received, maintained or stored either manually or electronically if having access is not part of their job. (i.e. custodian, maintenance)

Offenses that were committed while the individual was a juvenile will receive the same consideration and will be held to the same standard as adult offenses. Agencies may apply for an agency sponsored waiver for the individual within 5 years from the final disposition regardless of the level of the offense (felony or misdemeanor), unless the individual was tried as an adult.



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(409) 770-5371

September 16, 2019

Solicitation Name: Janitorial Services for Galveston County

Solicitation Number: RFP #B192016

Re: Addendum #3

To All Prospective Proposers:

Amended Bid Opening:

The bid opening originally scheduled to be opened on Thursday, September 19, 2019 at 2:00 p.m. has been revised. The new opening date for RFP #B192016, Janitorial Services for Galveston County is as follows:

Date: Thursday, September 26, 2019

Time: 2:00 p.m.

Bid Pricing Sheets:

The bid pricing sheets were inadvertently not included in the original solicitation package. Please find attached the bid pricing sheets for RFP #B192016, Janitorial Service for Galveston County.

All prospective proposers are to submit pricing on the attached sheets and return with your submittals before the aforementioned revised bid opening date and time.

Question #13:

The response to question #13 in addendum #2 was cut off. Please see it below:

Question #13: *Can you please provide an accurate square footage for the Law Enforcement Building 600 59th Street, Galveston, TX? It currently shows 8,875,000 as the square footage.*

Response: 89,800 square feet is the cleanable square footage.


As a reminder, all questions regarding this proposal must be submitted in writing to:

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Purchasing Agent
Galveston County

BID #: B192016
OPEN: 09/26/2019
2:00 PM

BID SHEET

Janitorial Service for Galveston County

GALVESTON COUNTY, TEXAS

Having read and understood the instructions, terms, conditions, specifications, and invite to bid we submit the following:

LINE ITEM TOTAL \$ _____

OPTIONS TO RENEW 3 Extensions/2 Year Options

WITNESS

COMPANY NAME

DATE

AUTHORIZED REPRESENTATIVE'S SIGNATURE

PRINTED NAME

TITLE

CORRESPONDENCE ADDRESS

REMIT ADDRESS

CITY, STATE ZIP CODE

CITY, STATE ZIP CODE

TAX IDENTIFICATION NUMBER (TIN/FIEN/SSN)

TELEPHONE NUMBER

FAX NUMBER

ADDENDUM'S RECEIVED #1 _____ #2 _____ #3 _____

LINE ITEM DETAIL

BID #: B192016
OPEN: 09/26/2019
2:00 PM

Janitorial Service for Galveston County

GALVESTON COUNTY, TEXAS

VENDOR ID

Item No.	Product Code	Description	Quantity	Units	Catalog #	Unit Price	Extended Price
0001	96863	County Courthouse 722 Moody Galveston, TX 77550	1	MO		\$ _____	\$ _____
0002	96863	Mid-County Annex 9300 Emmett F. Lowry Expressway Texas City, TX 77590	1	MO		\$ _____	\$ _____
0003	96863	Animal Resource Center 3412 Loop 197 North Texas City, TX 77591	1	MO		\$ _____	\$ _____
0004	96863	Juvenile Detention Center 6101 Attwater Texas City, TX	1	MO		\$ _____	\$ _____

LINE ITEM DETAIL

BID #: B192016
OPEN: 09/26/2019
2:00 PM

Janitorial Service for Galveston County
GALVESTON COUNTY, TEXAS

VENDOR ID

Item No.	Product Code	Description	Quantity	Units	Catalog #	Unit Price	Extended Price
0005	96863	Medical Examiners Building 6607 FM 1764 Texas City, TX	1	MO		\$ _____	\$ _____
0006	96863	West County Building 11730 Hwy 6 Santa Fe, TX	1	MO		\$ _____	\$ _____
0007	96863	Road & Bridge/County Extension Agent Building 5115 Hwy 3 Dickinson, TX	1	MO		\$ _____	\$ _____
0008	96863	Justice of the Peace Precinct 3 203 Vauthier La Marque, TX	1	MO		\$ _____	\$ _____

LINE ITEM DETAIL

BID #: B192016
OPEN: 09/26/2019
2:00 PM

Janitorial Service for Galveston County
GALVESTON COUNTY, TEXAS

VENDOR ID

Item No.	Product Code	Description	Quantity	Units	Catalog #	Unit Price	Extended Price
0009	96863	Justice of the Peace Precinct 7 4500 10th Street Bacliff, TX	1	MO		\$ _____	\$ _____
0010	96863	Dickinson Senior Citizens Building 2714 Hwy 3 Dickinson, TX	1	MO		\$ _____	\$ _____
0011	96863	Texas Cooperative Extension Facility 4102 Main Street (FM 519) La Marque, TX	1	MO		\$ _____	\$ _____
0012	96863	Texas City Courthouse Building 2516 Texas Avenue Texas City, TX	1	MO		\$ _____	\$ _____

LINE ITEM DETAIL

BID #: B192016
OPEN: 09/26/2019
2:00 PM

Janitorial Service for Galveston County
GALVESTON COUNTY, TEXAS

VENDOR ID	Item No.	Product Code	Description	Quantity	Units	Catalog #	Unit Price	Extended Price
	0013	96863	League City Annex Building 174 Calder Road League City, TX	1	MO		\$ _____	\$ _____
	0014	96863	Sam Popovich Annex 1924 Sealy Galveston, TX	1	MO		\$ _____	\$ _____
	0015	96863	Wayne Johnson III Community Center 4102 FM 519 (A) La Marque, TX	1	MO		\$ _____	\$ _____
	0016	96863	Walter Hall Park Pavilion 807 Hwy 3 North League City, TX	1	MO		\$ _____	\$ _____

LINE ITEM DETAIL

BID #: B192016
OPEN: 09/26/2019
2:00 PM

Janitorial Service for Galveston County

GALVESTON COUNTY, TEXAS

VENDOR ID

Item No.	Product Code	Description	Quantity	Units	Catalog #	Unit Price	Extended Price
0017	96863	Bacliff Community Center 4503 11th Street Bacliff, TX	1	MO		\$ _____	\$ _____
0018	96863	Range Park Community Center 4605 Peck Santa Fe, TX	1	MO		\$ _____	\$ _____
0019	96863	Joe Faggard Building Noble Carl Rd Hwy 87 Crystal Beach, TX	1	MO		\$ _____	\$ _____
0020	96863	Galveston County Justice Center 600 59th Street Galveston, TX	1	MO		\$ _____	\$ _____

LINE ITEM DETAIL

BID #: B192016
OPEN: 09/26/2019
2:00 PM

Janitorial Service for Galveston County
GALVESTON COUNTY, TEXAS

VENDOR ID		Item No.	Product Code	Description	Quantity	Units	Catalog #	Unit Price	Extended Price
		0021	96863	Law Enforcement Building 600 59th Street Galveston, TX	1	MO		\$ _____	\$ _____
		0022	96863	National Weather Service & Emergency Office of Communications Building 1353 FM 646 Dickinson, TX	1	MO		\$ _____	\$ _____
		0023	96863	Auto Crimes Task Force 1620 Gill Road Dickinson, TX	1	MO		\$ _____	\$ _____
		0024	96863	Adult Probation 715 19th Galveston, TX	1	MO		\$ _____	\$ _____

LINE ITEM DETAIL

BID #: B192016
OPEN: 09/26/2019
2:00 PM

Janitorial Service for Galveston County

GALVESTON COUNTY, TEXAS

VENDOR ID

Item No.	Product Code	Description	Quantity	Units	Catalog #	Unit Price	Extended Price
0025	96863	Museum & Juvenile Probation 708-716 Moody Galveston, TX	1	MO		\$ _____	\$ _____
0026	96863	Road & Bridge 920 Noble Carl Dr. Crystal Beach, TX	1	MO		\$ _____	\$ _____
0027	96863	Bacliff Law Center 823 Grand Bacliff, TX	1	MO		\$ _____	\$ _____
0028	96863	131 Pecan St. League City, TX	1	MO		\$ _____	\$ _____

LINE ITEM DETAIL

BID #: B192016
OPEN: 09/26/2019
2:00 PM

Janitorial Service for Galveston County
GALVESTON COUNTY, TEXAS

VENDOR ID

Item No.	Product Code	Description	Quantity	Units	Catalog #	Unit Price	Extended Price
0029	96863	County Courthouse Gymnasium 715 19th Street Galveston, TX	1	MO		\$ _____	\$ _____
Extended Price Total of all Item:							\$ _____