

**REQUEST FOR PROPOSAL
FOOD SERVICES FOR GALVESTON COUNTY JAIL
GALVESTON COUNTY, TEXAS**

Sealed proposals in sets of six (6), one (1) original and five (5) copies will be received in the office of the County Purchasing Agent until **2:15 P.M. CST, on Thursday, March 14, 2019** and opened immediately in that office in the presence of the Galveston County Auditor and the Purchasing Agent. Sealed proposals are to be delivered to Rufus G. Crowder, CPPO CPPB, Galveston County Purchasing Agent at the Galveston County Courthouse, 722 Moody (21st Street), Floor 5, Purchasing, Galveston, Texas 77550, (409) 770-5372. **The time stamp clock located in the Purchasing Agent's office shall serve as the official time keeping piece for this solicitation process. Any proposals received after 2:15 P.M. CST on the specified date will be returned unopened.**

Purpose:

The County of Galveston is requesting proposals for the provision of food services for the Galveston County Jail located at 600 59th Street, Galveston, Texas. These services are to be provided in compliance with all applicable state and federal standards relating to food services in jails.

All proposals must be marked on the outside of the envelope:

RFP #B192006

Food Services for Galveston County Jail

Proposals name and return address, should be prominently displayed on the proposal package for identification purposes.

Proposal Specifications can be obtained at the office of the Galveston County Purchasing Agent, located in the Galveston County Courthouse, 722 Moody, (21st Street), Floor 5, Purchasing, Galveston, Texas 77550, or by visiting the Galveston County website @ <http://www.galvestoncountytexas.gov/pu/Pages/BidListing.aspx>.

Proposal prices shall be either lump sum or unit prices as shown on the proposal sheet, if applicable. The net price will be delivered to Galveston County, including all freight, shipping, and license fees. Galveston County is tax exempt and no taxes should be included in your proposal pricing.

The mandatory requirement for attendance at the pre-proposal conference that took place on Thursday, February 7, 2019 at 10:00 a.m. in the Galveston County Purchasing Department located at 722 Moody (21st Street), Fifth (5th) Floor, Galveston, Texas 77550, has been waived. This solicitation effort is open to all qualified and responsible proposers.

Upon satisfaction of contractual terms (e.g., goods delivered in promised condition, services rendered as agreed, etc.), contractor shall be paid via Galveston County's normal accounts payable process.

Bond Requirement:

- **BID GUARANTEE:** Evidencing its firm commitment to engage in the contract if Bidder is selected for award of contract, each Bidder is required to furnish with their bid a Cashier's Check, or an acceptable Bidder's Bond, in the amount of five percent (5%) of the total contract price. The Bidder's Bond must be executed with a surety company authorized to do business in the State of Texas. Failure to furnish the bid/proposal guarantee in the proper form and amount, by the time set for opening of bids may be cause or rejection of the bid.
- **PERFORMANCE AND PAYMENT BONDS:** Successful bidder, before beginning work, shall execute a performance bond and a payment bond, each of which must be in the amount of the contract. The required payment and performance bonds must each be executed by a corporate surety in accordance with Section 1, Chapter 87, Acts of the 56th Legislature, Regular Session, 1959 (Article 7.19-1, Vernon's Texas Insurance Code).

The Galveston County Commissioners' Court reserves the right to waive any informality and to reject any and all bids and to accept the bid or bids which, in its opinion, is most advantageous to Galveston County with total respect the governing laws.

All contractors/subcontractors that are debarred, suspended or otherwise excluded from or ineligible for participation on federal assistance programs may not undertake any activity in part or in full under this project

Rufus G. Crowder, CPPO CPPB
Purchasing Agent
Galveston County



THE COUNTY OF GALVESTON

RUFUS G. CROWDER, CPPO, CPPB
PURCHASING AGENT

GWEN MCLAREN, CPPB
ASST. PURCHASING AGENT

COUNTY COURTHOUSE
722 Moody (21st Street)
Fifth (5th) Floor
GALVESTON, TEXAS 77550

February 13, 2019

PROJECT NAME: Food Services for Galveston County Jail

SOLICITATION NO: RFP #B192006

RE: ADDENDUM #1

To All Prospective Proposers,

The following information is being provided to aid in preparation of your proposal submittal(s):

A site visit has been schedule for all prospective proposers regarding this solicitation effort.

All prospective proposers must provide a driver's license and Social Security number to receive clearance prior to entering the jail facility. No exceptions...

Site Visit:

When: Thursday, February 21, 2019,
Time: 9:00 a.m. – 3:00 p.m. (CST, Central Standard Time)
Where: Galveston County Jail
5700 Ball St.
Galveston, TX 77551
Contact Person: Major Joseph Gregory
Corrections Division
5700 Avenue H
Galveston, TX 77551
(409) 766-2328
Email: joseph.gregory@co.galveston.tx.us

Questions Deadline: The deadline for submitting questions has been revised. All questions are due on Friday, March 1, 2019 by 5:00 pm CST.

If you have any further questions regarding this solicitation effort, please address them to the person below, via e-mail at purchasing.bids@co.galveston.tx.us, or by contacting the Purchasing Department at (409) 770-5371:

Rufus G. Crowder, CPPO CPPB
Galveston County Purchasing Agent
722 Moody, Fifth (5th) Floor
Galveston, Texas 77550
E-mail: purchasing.bids@co.galveston.tx.us

Please excuse us for any inconvenience that this may have caused.

Sincerely,

A handwritten signature in black ink, appearing to read 'Rufus G. Crowder', with a long horizontal line extending to the right.

Rufus G. Crowder, CPPO CPPB
Purchasing Agent
Galveston County