



## THE COUNTY OF GALVESTON

RUFUS G. CROWDER, CPPO, CPPB  
PURCHASING AGENT

GWEN MCLAREN, CPPB  
ASST. PURCHASING AGENT

COUNTY COURTHOUSE  
722 Moody (21<sup>st</sup> Street)  
Fifth (5<sup>th</sup>) Floor  
GALVESTON, TEXAS 77550

April 14, 2021

**PROJECT NAME:** Laser Printing of County Tax Statements

**SOLICITATION NO:** RFP #B212016

**RE:** ADDENDUM #1

To All Prospective Proposers:

The following information is being provided to aid in preparation of your bid submittal(s):

**Question #1:** *Does there happen to be a bid tab from the last time that this was put out for bids that could be provided?*

Response: Please find the requested information attached.

**Question #2:** *Is a performance bond required of \$1,000.00? I see some conflicting statements about it throughout the bid.*

Response: Yes, a \$1,000.00 bid security in the form of a cashier's check is required and will be returned upon successful contract signage.

**Question #3:** *Would it be possible to submit the response electronically as USPS & FedEx have significantly slower delivery timelines because of Covid?*

Response: Galveston County is unable at this time to accept bids electronically.

**Question #4:** *Is the \$1,000 Cashier's Check required in lieu of a performance bond to be refunded if we're selected as the bidder and sign the contract? Or if we're not selected as the vendor will it be returned?*

Response: Yes, the \$1,000.00 cashier's check will be returned.

**Question #5:** *The RFP references to respond to the requirements listed in Section VII of the RFP, however there's no section VII? Is this RFP incomplete, or is all of the necessary information included?*

Response: Please disregard any references to Section VII. All the required documentation is included in the bid packet.

As a reminder, all questions regarding this proposal must be submitted in writing to:

Rufus G. Crowder, CPPO CPPB  
Galveston County Purchasing Agent  
722 Moody, Fifth (5<sup>th</sup>) Floor  
Galveston, Texas 77550  
E-mail: [purchasing.bids@co.galveston.tx.us](mailto:purchasing.bids@co.galveston.tx.us)

If you have any further questions regarding this bid, please address them to Rufus Crowder, CPPO CPPB, Purchasing Agent, via e-mail at [purchasing.bids@co.galveston.tx.us](mailto:purchasing.bids@co.galveston.tx.us), or contact the Purchasing Department at (409) 770-5371.

Please excuse us for any inconvenience that this may have caused.

Sincerely,



Rufus G. Crowder, CPPO CPPB  
Purchasing Agent  
Galveston County

## County of Galveston Bid Tab Report

**Bid Header Bid Number: B162011A**

Open: 06/20/2016

Vendor: Vendor: 718015 Vendor:  
707209 718920

BURKE ASSET PARTNERSHIP LTD      QUESTMARK INFORMATION MANAGEME      SPM Solutions, LLC

Item #	Product Code	Description	Qty	Units	Unit Price	Extended	Unit Price	Extended	Unit Price	Extended
0001	96600	Printing of two-sided 8 1/2 x 14 Tax	160000	EA	0.032	5120	0.035	5600	0.025	4000
0002	96600	#9 Return Envelopes (plus additional	195000	EA	0.018	3510	0.016	3120	0.02	3900
0003	96600	#10 White Woven Window Envelopes (plus	165000	EA	0.022	3630	0.017	2805	0.022	3630
0004	96600	9 x 12 Flats for multiple tax statements	25000	EA	0.1	2500	0.08	2000	0.08	2000
0005	96600	Printing of two-sided 8 1/2 x 11 Single	120000	EA	0.024	2880	0.016	1920	0.025	3000
0006	96600	Printing of two-sided 8 1/2 x 11 Multiple	25000	EA	0.024	600	0.016	400	0.025	625
0007	96600	Statement Images (data & media)	1	EA	250	250	2,500	2500	1,200	1200
0008	96600	Lowest Qualified Guaranteed Postage Rate	1	EA	0.376	0.376	0.376	0.376	0.376	0.376
0009	96600	Folding and inserting Items #1, 2, 5 or 6	1	EA	0.025	0.025	0.035	0.035	0.03	0.03
0010	96600	Printing of 8 1/2 x 11 Single-Sided	30000	EA	0.024	720	0.025	750	0.025	750
0011	96600	Folding and inserting Items #10 and 2	1	EA	0.025	0.025	0.025	0.025	0.03	0.03

0012	96600	Charge for revisions of Publisher File	1	EA	150	150	125	125	50	50
<b>Total</b>					<b>19,360.43</b>		<b>19,220.44</b>		<b>19,155.44</b>	
Jun 14, 2018					1				11:26:43 AM	