

**ORDER POSTPONING DIRECTORS ELECTION**

THE STATE OF TEXAS §  
COUNTY OF HARRIS §  
GALVESTON COUNTY WATER CONTROL & IMPROVEMENT DISTRICT NO. 12 §

The Board of Directors of Galveston County Water Control & Improvement District No. 12 met in special session, open to the public, after due notice, at its meeting place inside the District, on March 23, 2020; whereupon the roll was called of the members of the Board of Directors, to-wit:

Matthew D. Wiggins	President
Peyton Lumpkin	Vice President
Doug Meisinger	Secretary
Ronald M. Richards	Assistant Secretary
Paul B. Boswell	Director

All members of the Board were present except Director Boswell; Director Richards arrived late.

WHEREUPON, among other business conducted by the Board, Director Meisinger introduced the Order set out below and moved its adoption, which motion was seconded by Director Lumpkin, and, after full discussion and the question being put to the Board of Directors, said motion was carried by the following vote:

“Aye” 3; “No” 0;

The Order thus adopted is as follows:

*WHEREAS*, the first Saturday in May has been established as the date for biennial directors elections;

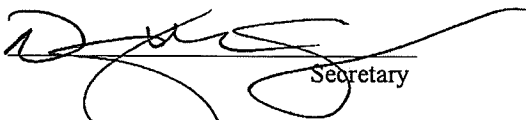
*WHEREAS*, the Governor of the State of Texas has issued a proclamation suspending provisions of the Texas Election Code and the Texas Water Code, and has “strongly encouraged” political subdivisions to postpone their May 2, 2020 elections to November 3, 2020.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF GALVESTON COUNTY WATER CONTROL & IMPROVEMENT DISTRICT NO. 12 THAT:**

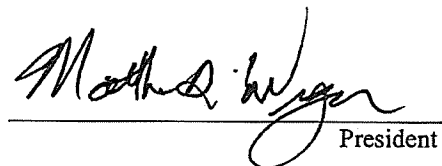
1. Pursuant to the proclamation of the Governor of the State of Texas, a copy of which is attached hereto as Ex. "A", which authorizes political subdivisions which would otherwise hold elections on May 2, 2020, to move their general and special elections for 2020 to the next uniform date occurring on November 3, 2020, the Board of Directors hereby exercises such authority and orders the postponement of its Directors Election from May 2, 2020 to the November 2, 2020 uniform election date.
2. The Board of Directors confirms that the candidate filings for the May 2, 2020 Directors Election will remain valid for the Directors Election to be held on November 3, 2020 and confirms that the filing period will not be re-opened for the November 3, 2020 election date.
3. The Board of Directors confirms that all ABBMs for voters that are voting by mail due to being over the age of 65 or due to disability will still be valid for the postponed election, and that ABBMs for voters who submitted ABBMs based on expected absence from the County would not be valid for the postponed election.
4. The major relevant dates for the November election include the voter registration deadline of October 5, 2020, the deadline to submit an ABBM of October 23, 2020, and the dates for early voting of October 19, 2020 – October 30, 2020.

PASSED and ADOPTED on this 23<sup>rd</sup> day of March, 2020.

ATTEST:

  
Secretary  
(DISTRICT SEAL)

GALVESTON COUNTY WATER CONTROL  
& IMPROVEMENT DISTRICT NO. 12

  
President

# The State of Texas

Elections Division  
P.O. Box 12060  
Austin, Texas 78711-2060  
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Phone: 512-463-5650  
Fax: 512-475-2811  
Dial 7-1-1 For Relay Services  
(800) 252-VOTE (8683)

Ruth R. Hughs  
Secretary of State

## ELECTION ADVISORY

N0. 2020-12

TO: Election Officials  
FROM: Keith Ingram, Director of Elections  
DATE: March 18, 2020  
RE: Actions for May 2, 2020 Uniform Election Date

A handwritten signature in blue ink, appearing to read "Keith Ingram", is placed to the right of the "FROM:" line.

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The purpose of this advisory is to provide guidance to local political subdivisions regarding their options for any general or special elections that have been ordered for the May 2, 2020 uniform election date. Pursuant to Section 418.016 of the Texas Government Code, the Governor has issued a proclamation suspending certain provisions of the Texas Election Code and the Texas Water Code to allow all local political subdivisions that are utilizing the May 2, 2020 uniform election date to postpone their election to the November 3, 2020 uniform election date. Pursuant to Texas Election Code 31.003 and 31.004, our office has issued the following guidelines for entities that choose to exercise this authority and postpone their election to the November uniform election date.

### **Effect of Postponement of Election**

- **Candidate Filings:** By postponing their election date, the political subdivision is preserving all candidate filings and ballot order actions that have already been taken. The postponement does **not** have the effect of reopening candidate filings.
  - **Deadlines related to Candidate Filings, Declarations of Ineligibility, Withdrawals or Death:** The deadlines that apply to the November 3, 2020 election would apply to all candidates who are currently on the ballot for the May 2, 2020 election.
- **Ballot By Mail Requests:** All applications for a ballot by mail (ABBM) that were filed for the May 2, 2020 election that are marked annual would apply for the November 3, 2020 election. All single use ABBMs that were submitted for reasons of age or disability would still be valid for the November 3, 2020 election. If a single use ABBM was submitted and indicated the reason for voting by mail was due to absence from the county, this ABBM would not be valid as the applicable election date has changed. However, we would recommend that the political subdivision send a letter to these voters along with a new ABBM in case the circumstances

surrounding their absence from the county are still valid or the voter is otherwise eligible to vote by mail.

- **Ballots by Mail:** If a political subdivision has already sent out mail ballots, those mail ballots that are returned would still be valid for the November 3, 2020 postponed election date.
- **Election Records:** All records, including candidate filings, applications to vote by mail, ballot proofs, and printed ballots shall be retained and preserved.
  - **Printed Ballots:** If your ballots have already been printed up, you may be able to reuse them for November. However, if you must change your ballot to reflect any corrections or changes that occur between now and November, you would treat the original ballots as you would in a traditional ballot correction and those ballots should be destroyed in accordance with Section 52.0064 of the Texas Election Code.
- **Requirement to use County Election Precincts in November 2020:** Per Section 42.002 of the Texas Election Code, county election precincts are required for all elections occurring in November 2020. You will need to work with your county election officer to determine whether you need to make any modifications to your ballot in light of this requirement.
- **Requirement for County Election Officer to contract with Local Political Subdivisions:** All county election officers are required to contract with local political subdivisions that postponed their May 2, 2020 election and that request a contract for election services or a joint election agreement with their county election officer pursuant to the Governor's suspension of certain Texas Election Code provisions.
- **Office Hours:** The relevant dates for maintaining office hours for election purposes will be based on the November uniform election date rather than the May election date. Under Section 31.122 of the Texas Election Code, those office hours will need to be maintained for at least three hours each day, during regular office hours, on regular business days between September 14, 2020 and December 13, 2020. However, these entities should post contact information for individuals to contact their office about election-related issues during the timeframe that those offices may be closed over the coming months.
- **Holdovers in Public Office:** Under Art. XVI, Sec. 17 of the Texas Constitution, the individuals who currently hold public offices that are scheduled to be on the ballot on the May uniform election date will continue to exercise the duties of those offices until the new officers take their oaths of office, following the November uniform election date.
- **Campaign Finance Filings:** Please contact the Texas Ethics Commission for further guidance on how these modified timelines will affect any campaign finance reporting requirements. Their office can be reached at (512) 463-5800.
- **Candidates on the ballot in both May and November:** For candidates that may be running for two offices (one normally occurring in May and one normally occurring in November), these candidates will not be removed from the ballot as they are separate elections that are normally not occurring on the same date.

### **Required Action by Governing Body to Move Election Date**

In order to utilize this move, the governing body of the political subdivisions holding the elections must **order** the postponement of their election to the November 3, 2020 uniform election date. The order for this official action should contain the following items:

1. A reference to the proclamation that authorizes the entity to postpone their election date, and the fact that the political subdivision is exercising this authority.
2. Confirmation that the candidate filings for the election will remain valid for the election held on the November date and that the filing period will not be re-opened for the November election date.
3. Confirmation that all ABBMs for voters that are voting by mail due to being over the age of 65 or due to disability will still be valid for the postponed election, and that ABBMs for voters who submitted ABBMs based on expected absence from the county would not be valid for the postponed election.
4. The major relevant dates for the November election, including the voter registration deadline (October 5, 2020), the deadline to submit an ABBM (October 23, 2020), and the dates for early voting (October 19, 2020 – October 30, 2020).

### **Necessary Revisions to Order of Election**

In addition, the entity will need to meet by August 17, 2020 to make any necessary revisions to the entity's original order of election. Those revisions may include:

1. The change to the date of the election;
2. Any change in location of the main early voting location;
3. Any changes to early voting dates and hours, including weekend early voting;
4. Any changes to the identity of the early voting clerk and their contact information; or
5. Any changes to branch early voting locations.

If you are holding a bond election, you may need to make additional revisions to your order of election for that bond election. If this is the case, we recommend reaching out to your bond counsel for additional guidance.

### **Securing Election Records**

All election records should be stored and secured during the postponement period. This may require your entity to use preservation methods that are similar to the methods you would use during the preservation period after the election has occurred. This includes:

- Storing returned ballots by mail in locked, sealed ballot boxes.
- Securely storing any unused ballots.
- Securely retaining any relevant election records, including candidate applications and ABBMs.

### **Voting System Equipment**

If you are leasing voting system equipment from the county or directly from the vendor, then you may need to contact your vendor or your county regarding any necessary modifications to those lease agreements or to modify your procedures and timelines for receiving that equipment.

### **Open Meeting Requirements**

The Governor has suspended and modified certain open meeting requirements pursuant to his disaster declaration. These changes include allowing the entity to establish procedures for telephonic or videoconferenced meetings of governmental bodies that are accessible to the public.

These procedures must include a process for members of the public to participate and address the governmental body in those meetings, notice to the public on the means of participating remotely, and access to the public for recordings of those meetings.

For more information, please review the applicable [documentation](#) from the Governor's Office or contact the Office of the Attorney General.

#### **Update Official Websites and Notify Media**

Any entities that are exercising this authority to postpone their election date must post notice on the entity's website and should alert any local media organizations regarding this change to their election date.

The entity must also provide notice to their county election officer regarding this change, as the county is required to post the entity's notice of election on the county's website no later than the 60th day before the date of the election under Election Code 4.008. If that election date will be changing due to the entity's decision to postpone the election then the entity must provide a revised notice to the county for posting on the county's website.

If you have any questions regarding this advisory, please contact the Elections Division at 1-800-252-2216.

KI:CA:CP

**GALVESTON COUNTY WATER CONTROL & IMPROVEMENT  
DISTRICT NO. 12**

**DISTRITO NO. 12 DE CONTROL DE AGUAS Y MEJORAS DEL  
CONDADO DE GALVESTON**

Notice is hereby given pursuant to Section 551.001 et seq, of the Texas Government Code, that the Board of Directors of Galveston County Water Control & Improvement District No. 12 will meet in special session, open to the public, at **12:00 noon, on Monday, March 23, 2020 at 905 State Highway 146, Kemah, Galveston County, Texas**, at which meeting the following items will be considered:

Mediante el presente aviso, y de conformidad con la Sección 551.001 et seq. del Código de Gobierno de Texas, se informa que la Junta Directiva del Distrito No. 12 de Control de Aguas y Mejoras del Condado de Galveston se reunirá en una sesión extraordinaria, abierta al público, a las **12:00 p.m., el día lunes, 23 de marzo de 2020, en 905 State Highway 146, Kemah, Condado de Galveston, Texas**, en la cual se considerarán los siguientes asuntos

1. Pursuant to a proclamation issued by Governor Greg Abbott, consider postponing May 2, 2020 general election to November 3, 2020, and take any necessary action;

De conformidad con una proclamación emitida por el Gobernador Greg Abbott, considerar posponer las elecciones generales del 2 de mayo de 2020 al 3 de noviembre de 2020 y tomar las medidas necesarias;

EXECUTED THIS 19th day of March, 2020.



**GALVESTON COUNTY WATER CONTROL &  
IMPROVEMENT DISTRICT NO. 12**

By:   
*Chris Richardson, Attorney for the District*