

FILED

GALVESTON COUNTY JURY SELECTION PLAN VI

It is recommended to the Commissioners Court of Galveston County, Texas, by majority of the Judges of the District Courts of Galveston County, Texas that this plan for the selection of persons for jury service in Section 62.011 Government Code of the State of Texas be adopted as follows:

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DISTRICT CLERK
GALVESTON COUNTY, TEXAS

- I. The Clerk of the District Courts of Galveston County, Texas is designated as the official to be in charge of the selection process and who is assigned the duties herein after enumerated.
 - a. Deputize as a clerk a person or persons skilled in the operation of the juror selection system;
 - b. Cause the task directed in the Plan to be automated;
 - c. Direct and maintain the program or programs necessary to the automation of tasks in this Plan;
 - d. Cause each step, task and procedure required in this Jury Selection Plan to be documented and logged during the jury selection process. This documentation shall reflect all acts and output generated and shall be made available in hard copy and/or digital format for perusal.

- II. The jury wheel must be reconstituted by using, as the source:
 - a. The names of all persons on the current voter registration lists from all the precincts in Galveston County, less the names of the persons listed on a register of persons exempt from jury service as provided by Government Code Sections 62.108, and 62.109, or those disqualified from jury service under Section 62.102(1), (2), or (7) of the Government Code; and,
 - b. All names on a current list to be furnished by the Texas Department of Public Safety showing the citizens of Galveston County who hold a valid Texas driver's license and the citizens of Galveston County, other than persons who are exempt or disqualified from jury service, who hold a valid personal identification card or certificate issued by the Texas Department of Public Safety.

- III. The Galveston County Voter Registration Officer shall perform the duties assigned by the Office of the Secretary of State, at the legally prescribed time, and upload files containing the appropriate juror information to the Office of the Secretary of State file transfer protocol site for upload.

- IV. The Secretary State will combine the list of registered voters with a list of names from the Texas Department of Public Safety. The Texas Department of Public Safety shall furnish their list to the Secretary of State annually. The Secretary of State will provide, in alphabetical order, a listing entered on computer readable media, which shall constitute the "Galveston County Prospective Juror File" on an annual basis.

- V. The District Clerk will protect the "Galveston County Prospective Juror File" from further writing and keep it securely stored within his or her custody and control.

- VI. On an annual basis, the District Clerk shall cause the names on the "Galveston County Prospective Juror File" to be randomized and recorded on computer readable media in a format determined by the District Clerk. This randomized file shall be known as the "Galveston County Jury Wheel". In addition, the District Clerk shall cause at least two (2) copies of the "Galveston County Jury Wheel" to be created. The District Clerk shall identify the media and files containing the original and duplicate "Galveston County Jury Wheel" by a unique marking and shall certify these media for use in the creation of a "Galveston County Juror Database".
- VII. One copy of the "Galveston County Jury Wheel" will be sent to the current jury system vendor engaged by the District Clerk for the creation of a suitable database. The "Galveston County Juror Database" shall be used in the selection of jurors as required under the direction of the District Clerk.
- VIII. Once the vendor has created the "Galveston County Juror Database", it shall be loaded on the Galveston County information technology jury server by a person authorized by the Galveston County Information Department and trained to perform that function. This system when called upon will randomly select a list of persons which will produce by a fair, impartial and objective method, a list of persons to be called for jury service.
- IX. One (1) copy of the computer readable media containing the certified list of prospective jurors known as the "Galveston County Juror Database", shall be kept in a safe and secure place in Galveston County having been selected by the District Clerk.
- X. In order to provide additional guidelines to the District Clerk for the creation of the jury wheel, and the jury selection process, the District Clerk is hereby instructed to:
- a. Provide jurors for the District Courts, Family District Court, Juvenile Courts, Probate Court, County Courts at Law and Justice of the Peace Courts of Galveston County. The District Clerk will provide jurors for the Galveston Municipal Court, when requested in advance and after providing necessary jury panels to the aforementioned courts, unless agreement to provide those jurors is revoked by the District Judges of Galveston County.
 - b. Generate sufficient random numbers to supply all Courts with jurors for each period for the first jury day in January until all names in the "Galveston County Juror Database" are exhausted or for a period of one (1) year.
 - c. Summons the number of jurors for the jury days as directed by the requesting Judge from the "Galveston County Juror Database".
 - d. Update the "Galveston County Juror Database" as to changes of address, deaths or removal from the voter registration list of Galveston County, or cause the same to be done by instructing the current jury system vendor accordingly.
 - e. Make the process of "online qualification" available to all jurors who have been notified and/or summoned under this Plan.

XI. The District Clerk shall cause the prospective jurors selected by the above method to be printed out on a list showing names and addresses of person to be summoned on a particular date, or make the same available in a digital format.

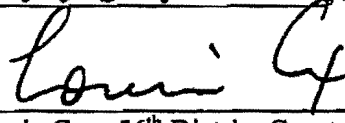
XII. The District Clerk shall be responsible for the preparation and printing of the written petit and grand jury summons. Summons will be mailed by the Galveston County Sheriff's Department for each designated jury week by First Class mail pursuant to Section 62.013 of the Government Code.

XIII. The above method, known as "Galveston County Jury Selection Plan VI" having been documented and tested is directed to be recorded in the minutes of the District Courts as the system to be followed in jury selection for Galveston County.

Recommended and adopted on this the 1ST day of Nov. 2018.



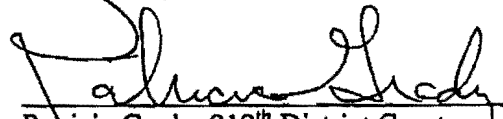
Kerry Neves, 10th District Court



Lonnie Cox, 56th District Court



Anne Darring, 306th District Court



Patricia Grady, 212th District Court



Michelle Slaughter, 405th District Court