

Galveston County Subdivision Checklist

1. Location of proposed subdivision & legal description: _____

Name, address and phone of applicant, developer, or person inquiring: _____

2. ___ City which has ETJ jurisdiction.
3. ___ Drainage District which has jurisdiction.
4. ___ Utility District which has jurisdiction must provide written approval of proposed plat & site plans.
5. Is proposed subdivision in a Special Flood Hazard area? ___ Yes ___ No ___ Zone
_____ Panel Number & Date
6. Is proposed development in a regulatory floodway? ___ Yes ___ No. ___ Zone
_____ Panel Number and Date. If yes, applicant must amend application to remove all obstructions within the floodway & re-submit or proceed with "no rise" certification.
7. In which watershed does proposed subdivision lie? _____
Are there proposed floodplain or floodway revisions or updates that are not currently effective? ___ Yes ___ No
8. ___ Is applicant aware that he must provide an adequate easement and drainage improvements to an adequate outfall without adversely affecting existing conditions? (The applicants' engineer should fully review drainage design requirements in the subdivision regulations!) In most cases the applicant must provide mitigation for increased run off, fill and other impacts (i.e. on site detention or other means.). Public roads can not be routed thru private detention areas.
9. ___ Minimum lot sizes are required by the Galveston County Health District for subdivisions with septic and/or water wells.
10. Does proposed development require other permits? ___ Yes ___ No
 ___ Galveston County Health District waterwell/septic tank permit.
 (If public water sewer, it must be verified.)
 ___ EPA permit required? ___ Yes ___ No ___ Not Sure ___ Applicant must verify
 ___ COE permit required? ___ Yes ___ No ___ Not Sure ___ Applicant must verify
 ___ TCEQ permit required? ___ Yes ___ No ___ Not Sure ___ Applicant must verify
 ___ GLO: (within 1000' of MHW or first road)
 ___ What is B.E.G. point no.? ___
 ___ Is subdivision in an eroding area? (erosion > 2ft/yr)
 The proposed development must meet NFIP GENERAL STANDARDS?
 ___ Utilities safe from flooding.
 ___ Subdivision designed to minimize flood damage; including drainage.
 ___ No encroachments-proposed action will obstruct floodwaters.
11. ___ All subdivisions require the filing of a plat and compliance with the County's Subdivision Regulations before work begins.
12. ___ Is applicant fully aware of the County Subdivision regulations and the requirements for paving, drainage & testing, and inspection?
13. ___ Applicant is responsible for paying for testing and inspection?
14. ___ All road and drainage construction materials must be pre-approved and inspection and testing must be coordinated with the County inspector before the work begins.
15. ___ Bond or letter of credit required for road and drainage.
16. ___ Is applicant aware of the Texas Coastal Management Plan?

Subdivision Fee _____

Applicant, Developer or Inquirer Signature

Date

Print Name

Galveston County Representative Signature

Date

Print Name