GALVESTON COUNTY



Office of County Auditor

Randall Rice CPA CISA CIO, County Auditor Kristln Bulanek CIA, First Assistant County Auditor

P.O. Box 1418, Gaiveston, Texas 77553

(409) 770-5304

722 Moody Ave 4th Floor, Galveston, TX 77550

October 7, 2019

Honorable Mark A. Henry, County Judge, and **Members of the Commissioners Court** 722 Moody Avenue Galveston, Texas 77550

Honorable Mark A. Henry and Members of the Court:

Attached to be received and filed is the internal audit report of the cash count of the District Clerk's Office.

Sincerely,

Randall Rice CPA

Digitally signed by Randall Rice CPA

DN: cn=Randall Rice CPA, o=Galveston County,
ou=County Auditor,
emall=randall.rice@co.galveston.tx.us, c=US Date: 2019.10.01 09:07:54 -05'00'

Randall Rice CPA **County Auditor**

cc: Honorable John D. Kinard

Attachment: District Clerk Cash Count Internal Audit Report

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722 Moody Ave 4th Floor, Galveston, TX 77550

September 30, 2019

To: Honorable John D. Kinard

Galveston County District Clerk

From: Randall Rice

County Auditor CPA

Re: District Clerk Surprise Cash Count

Cash Count

A surprise cash count of the District Clerk's Office was conducted on September 24, 2019. The objective of the cash count was to determine if all the collections had been accounted for at the time of the surprise cash count and if the collections were properly handled and in a timely manner.

- All funds were accounted for at the time of the surprise cash count.
- All collections were properly handled and in a timely manner.

I wish to thank Mr. Kinard and his staff for their cooperation and assistance.

cc: Randall Rice CPA, County Auditor
Kristin Bulanek CIA, First Assistant County Auditor