



**THE COUNTY OF GALVESTON**

**RUFUS CROWDER, CPPO CPPB**  
PURCHASING AGENT

**ERIN QUIROGA, MBA, CPPB**  
ASSISTANT PURCHASING AGENT

COUNTY COURTHOUSE  
722 Moody (21<sup>st</sup> Street)  
Fifth (5<sup>th</sup>) Floor  
Galveston, Texas 77550  
(409) 770-5371

September 3, 2024

Robert Harrington  
Bella Media  
26418 Oak Ridge Drive, Suite 2  
Spring, TX 77380

[robert@bellamedia.com](mailto:robert@bellamedia.com)

**RE: RFP 24-003, Video Production**  
**Contract #CM24230**

Dear Mr. Harrington,

At a special meeting of the Galveston County Commissioners' Court on September 3, 2024 your company was Awarded the contract associated with RFP 24-003, Video Production. Prior to receiving the notification to proceed, contract negotiations can begin in an effort to finalize the work agreement. A copy of the contract will be forwarded to your company once all signatures have been obtained.

Invoices are to be sent to the following address:

Galveston County Auditor's Office  
P.O. Box 1418  
Galveston, Texas 77553

If you have any questions, please feel free to call.

CONGRATULATIONS and we look forward to doing business with your company!

Sincerely,

A handwritten signature in black ink, appearing to read "Rufus G. Crowder", with a long horizontal line extending to the right.

Rufus G. Crowder, CPPO, CPPB  
Purchasing Agent  
Galveston County