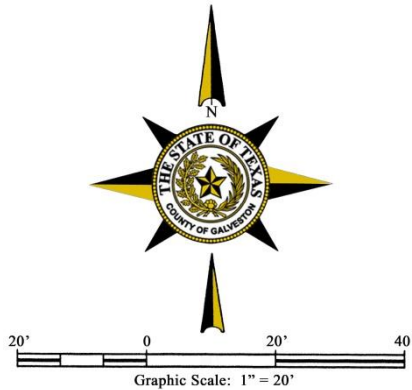




**Dwight D. Sullivan, COUNTY CLERK**  
GALVESTON COUNTY, TEXAS

**Requirements for Filing Subdivision Plat Maps**

- Plat Map Filing Fees **\$70.00**, Additional Plat Pages **\$50.00**
- Current original tax certificates from all the property's taxing entities. Attachments are subject to a **\$4.00** per page filing fee
- Maximum size is 24" x 36"
- Provide the original plat map on Mylar.
- All lines and printing must be original in black non-water soluble ink on Mylar film. **No blue ink, blue background, brown ink or brown background.**
- Signatures must be in black non-water soluble ink.
- Municipal approved plats must include the following or similar wording:  
"All of the property subdivided in the foregoing plat is within the incorporated boundaries of the city of \_\_\_\_\_, Texas."
- **Graphic Scale** to be shown on the Map.



- County Clerk Certificate must provide adequate space for the clerk's Certificate Information Including:  
"Plat Record \_\_\_\_ Map Number \_\_\_\_"  
**Volume & Page References are no longer used.**

**Example:**

I, **Dwight D. Sullivan, County Clerk, Galveston County Texas**, do hereby certify that the written instrument was filed for record in my office on \_\_\_\_\_, 20\_\_\_\_, at \_\_\_\_\_ O'clock, \_\_\_\_m, and duly recorded on \_\_\_\_\_, 20\_\_\_\_, at \_\_\_\_\_ O'clock, \_\_\_\_m, Instrument # \_\_\_\_\_, Galveston County records.

**Witness my hand and seal of office, at Galveston, Texas, the day and date last above written.**

**Dwight D. Sullivan, County Clerk**  
**Galveston County, Texas**

By \_\_\_\_\_ Deputy