



**THE COUNTY OF GALVESTON**

**RUFUS CROWDER, CPPO CPPB**  
PURCHASING AGENT

**ERIN QUIROGA, MBA, CPPB**  
ASSISTANT PURCHASING AGENT

COUNTY COURTHOUSE  
722 Moody (21<sup>st</sup> Street)  
Fifth (5<sup>th</sup>) Floor  
Galveston, Texas 77550  
(409) 770-5371

June 10, 2024

Mark Dessens, PE  
Schaumburg & Polk, Inc.  
11767 Katy Frwy, Suite 900  
Houston, TX 77079

[mdessens@spi-eng.com](mailto:mdessens@spi-eng.com)

**Re: RFQ #B242018, Professional Engineering Services for County Projects**

Dear Mr. Dessens,

At our regular meeting of the Galveston County Commissioners' Court on June 10 2024, your company was awarded the bid for RFQ #B242018, Professional Engineering Services for County Projects. Prior to receiving the notification to proceed, please forward all required documents as requested per the qualification conditions.

Invoices are to be sent to the following address:

Galveston County Auditor's Office  
P.O. Box 1418  
Galveston, Texas 77553

If you have any questions, please feel free to call.

CONGRATULATIONS and we look forward to doing business with your company!

Sincerely,

A handwritten signature in black ink, appearing to read "Rufus Crowder", with a long horizontal flourish extending to the right.

Rufus Crowder, CPPO CPPB  
Purchasing Agent  
County of Galveston County