



**THE COUNTY OF GALVESTON**

**RUFUS CROWDER, CPPO CPPB**  
PURCHASING AGENT

**ERIN QUIROGA, MBA, CPPB**  
ASSISTANT PURCHASING AGENT

COUNTY COURTHOUSE  
722 Moody (21<sup>st</sup> Street)  
Fifth (5<sup>th</sup>) Floor  
Galveston, Texas 77550  
(409) 770-5371

December 22, 2023

Matt Meyer  
FarrWest Environmental Supply, Inc.  
108 Commercial Place  
Schertz, TX 78154

[mmeyer@farrwest.com](mailto:mmeyer@farrwest.com)

RE: RFP #B241004, Air Monitoring Equipment  
Contract #CM24028

Dear Mr. Meyer,

At our regular meeting of the Galveston County Commissioners' Court on December 22, 2023 your company was awarded the contract associated with RFP #B241004, Air Monitoring Equipment. Prior to receiving the notification to proceed, please forward all required documents as requested per the bid conditions. A copy of your contract will be forwarded to your company once all signatures have been obtained.

Invoices are to be sent to the following address:

Galveston County Auditor's Office  
P.O. Box 1418  
Galveston, Texas 77553

If you have any questions, please feel free to call.

CONGRATULATIONS and we look forward to doing business with your company!

Sincerely,

A handwritten signature in black ink that reads "Rufus G. Crowder".

Rufus G. Crowder, CPPO, CPPB  
Purchasing Agent  
Galveston County