

**THE SITE & GRADING PLAN WILL BE DEEMED INCOMPLETE IF ALL OF  
THE FOLLOWING IS NOT INCLUDED**

- Show all property lines and write in the dimensions of the lot.
- Draw the location of the driveway, road, existing & proposed structures.
- Draw the road side ditch or note if one will be installed.
- Write the distance from the lot lines to the structure.
- If you plan to bring in any dirt, the area that will be filled, leveled, and/or raised needs to be identified on your drawing. Write in approximately how many loads of dirt will be brought in. Per FEMA Floodplain Regulations, properties in V-Zones cannot use fill for structural support.
- Identify the proposed drainage measures. Examples – swale, berm, French drain, gutters, pond, etc. You have to determine what would be best for the property as to not adversely affect neighboring properties. The County cannot decide this for you.
- Submit a current, color photo of the property. Stand far enough back to show the road frontage.

*DRAINAGE MEASURES ARE TO BE IN PLACE AT THE START OF DEVELOPMENT AND ARE TO BE MAINTAINED THROUGHOUT THE DURATION OF DEVELOPMENT. ONCE DEVELOPMENT IS COMPLETE AND YOUR PERMIT IS CLOSED OUT REGULAR MAINTENANCE SHOULD BE PERFORMED TO MAINTAIN FUNCTIONALITY. UPON THE FINAL INSPECTION IF THE SUBMITTED SITE & GRADING PLAN DOES NOT MATCH WHAT IS ACTUALLY ON THE PROPERTY A REVISED PLAN AND/OR ADDITIONAL DRAINAGE MEASURES MAY BE REQUIRED BEFORE THE PERMIT CAN BE CLOSED OUT AND POWER RELEASED TO THE ELECTRIC COMPANY.*