



Dwight D. Sullivan

Galveston County Clerk

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IMMEDIATE ATTENTION NEEDED

To whom it may concern:

Due to legislative changes, beginning January 1, 2024, our recording fees will decrease by **\$1.00**. The fee schedule will be as follows:

Records Management & Preservation Fee (LGC 118.0216, effective Jan. 1, 2014)	\$10.00
Records Archive Fee (LGC 118.025)	\$10.00
First Page of Document	\$5.00
Total:	\$25.00

Each additional page or part thereof	\$4.00
Each additional name to be indexed (Over five (5) names)	\$0.25

We hope this letter will find you on time to adjust your payments when recording documents. For the convenience of our customers, we will not reject any documents containing the previous fee for the month of January 2024. We do not want to delay any document recording time. You may contact the office if you have any questions.

Respectfully,

Dwight D. Sullivan

Galveston County Clerk