



THE COUNTY OF GALVESTON

RUFUS G. CROWDER, CPPO, CPPB
PURCHASING AGENT

COUNTY COURTHOUSE
722 Moody (21st Street)
Fifth (5th) Floor
GALVESTON, TEXAS 77550
(409) 770-5371

October 16, 2023

Kenneth R. Carson
ErgoFlex Systems, Inc. dba Xybix Systems, Inc.
8207 Southpark Circle
Littleton, CO 80120

kenc@xybix.com

RE: RFP #B231031, Furniture for Communications Department
Contract #CM23344

Dear Mr. Carson,

At our regular meeting of the Galveston County Commissioners' Court on October 16, 2023, your company was awarded the contract associated with RFP #B231031, Furniture for Communications Department. Prior to receiving the notification to proceed, please forward all required documents as requested per the bid conditions. A copy of your contract will be forwarded to your company once all signatures have been obtained.

Invoices are to be sent to the following address:

Galveston County Auditor's Office
P.O. Box 1418
Galveston, Texas 77553

If you have any questions, please feel free to call.

CONGRATULATIONS and we look forward to doing business with your company!

Sincerely,

A handwritten signature in black ink, appearing to read "Rufus G. Crowder", written over a large, stylized flourish that extends across the page.

Rufus G. Crowder, CPPO, CPPB
Purchasing Agent
Galveston County