



KATHERINE BUSH  
FRIEND OF THE COURTS  
3<sup>rd</sup> FLOOR CONFERENCE ROOM, #3100  
GALVESTON COUNTY JUSTICE CENTER

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### **GENERAL INFORMATION**

- The purpose of the Friend of the Courts is to ensure that you have completed all necessary paperwork required to finalize your uncontested family law case prior to presenting it to the Judge.
- **THE FRIEND OF THE COURTS ONLY REVIEWS PAPERWORK FROM PRO SE PARTIES THAT ARE COMPLETING AN UNCONTESTED FAMILY LAW CASE.** If your case is not uncontested, you will need to proceed with the court in which your case is in.
- **YOU MUST HAVE YOUR FINAL ORDERS AND ACCOMPANYING PAPERWORK COMPLETED AND SIGNED BY ALL NECESSARY PARTIES AT THE TIME YOU SUBMIT THEM FOR REVIEW BY THE FRIEND OF THE COURTS.**
- If you do not have your final orders prepared, please refer to one of the following websites for assistance:

**[www.TexasLawHelp.org](http://www.TexasLawHelp.org)**

**[www.Txcourts.gov/rules-forms/forms.aspx#family](http://www.Txcourts.gov/rules-forms/forms.aspx#family)**

**[www.GalvestonCountyTx.Gov/dc](http://www.GalvestonCountyTx.Gov/dc)**

- Please complete all required forms as instructed. **DO NOT LEAVE ANY BLANKS.** You may put 'none' or 'n/a' (not applicable) if the blank does not pertain to your specific case matters.
- ***Please be advised that the Friend of the Courts is not a licensed attorney and cannot, under penalty of law, provide legal advice to you regarding your case.***



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**"I, \_\_\_\_\_, hereby acknowledge that I have  
(Printed Name)  
reviewed the General Information that was provided to me by the Friend  
of the Courts.**

\_\_\_\_\_  
**(Initials)**

**"I acknowledge and understand that the Friend of the Courts is not a  
licensed attorney and cannot provide legal advice regarding my case.**

\_\_\_\_\_  
**(Initials)**

**"I understand that all final orders and documents necessary to finalize  
my case must be prepared by myself or my agent. The Friend of the  
Courts cannot fill out the paperwork for me.**

\_\_\_\_\_  
**(Initials)**

**"I understand that the role of the Friend of the Courts is to help ensure  
that I have all of the necessary documents that I will be required to submit  
to the court when I finalize my case. I understand that it is not the role of  
the Friend of the Courts to assist me in the research and preparation of  
those documents."**

\_\_\_\_\_  
**(Initials)**

**Signed on this the \_\_\_\_ day of \_\_\_\_\_, 20\_\_.**

\_\_\_\_\_  
**Signature**

**Printed Name:** \_\_\_\_\_