



KATHERINE BUSH
FRIEND OF THE COURTS
3rd FLOOR CONFERENCE ROOM, #3100
GALVESTON COUNTY JUSTICE CENTER

COVID-19 INFORMATION FOR PRO SE PARTIES
WITH UNCONTESTED FAMILY CASES

Your Cause Number is _____.

Your case has been filed in the following court: _____.

State law requires your divorce be on file for a minimum of 60 days before it can be finalized. **Your divorce is NOT automatically granted upon the expiration of sixty (60) days.** No divorce will be granted without a *Waiver of Service* or *Return of Citation* on file with the court.

In order to complete your uncontested family case, you **must** have your paperwork reviewed by the Friend of the Courts.

In an effort to protect ourselves and each other, there will be **NO PERSONAL CONTACT** with the Friend of the Courts during this time.

PRO SE PARTIES MAY SUBMIT THEIR COMPLETED PAPERWORK TO THE OFFICE OF THE FRIEND OF THE COURTS BY PLACING IT IN THE LARGE ENVELOPE PROVIDED BY THE DISTRICT CLERK'S OFFICE AND TURNING THE ENVELOPE IN VIA THE DISTRICT CLERK'S MAILBOX, LOCATED IN FRONT OF THE COURTHOUSE AT 600 59TH ST., GALVESTON, TEXAS, AT THE FRONT OF THE CIRCULAR DRIVE.

Once you have submitted your paperwork, the Friend of the Courts will contact you with any questions, comments or updates regarding your case.



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If additional paperwork/forms are required, you will be notified to submit those additional forms for review.

Once your paperwork has been approved by the Friend of the Courts, you will be provided a list of available dates and times to finalize your case in court.

You will need to review and complete the attached forms to be submitted to the Friend of the Courts, along with your proposed orders and supporting documents.

Please note: The FRIEND OF THE COURTS is NOT an Attorney and will NOT be providing legal advice.

Additional information, forms and resources may be found on the website of your Court, or at the following websites:

www.TexasLawHelp.org

www.Txcourts.gov/rules-forms/forms.aspx#family

www.GalvestonCountyTx.Gov/dc

Note: These Rules and Guidelines do NOT apply if your case is contested.

Thank you for your patience and cooperation during this time.