



**GALVESTON COUNTY, TEXAS**  
**COMMISSIONERS COURT**  
**SPECIAL MEETING**  
**AGENDA**

722 Moody  
County Courthouse  
Galveston, TX 77550  
(409) 766-2244

Mark Henry  
County Judge

Darrell Apffel  
Commissioner, Precinct 1

Joe Giusti  
Commissioner, Precinct 2

Stephen Holmes  
Commissioner, Precinct 3

Robin Armstrong, MD  
Commissioner, Precinct 4

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**Tuesday, September 5, 2023**

**9:30 AM**

**Galveston County Courthouse**

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**722 Moody**  
**Galveston, Texas 77550**  
**SPECIAL MEETING**

CONSENT AGENDA: ALL ITEMS MARKED WITH A SINGLE ASTERISK (\*) ARE PART OF THE CONSENT AGENDA AND REQUIRE NO DELIBERATION BY THE COMMISSIONERS COURT. ANY COMMISSIONERS COURT MEMBER MAY REMOVE AN ITEM FROM THIS AGENDA TO BE CONSIDERED SEPARATELY.

In accordance with the provisions of the Americans with Disabilities Act (ADA), persons in need of a special accommodation to participate in this proceeding shall, within three (3) days prior to any proceeding contact the County Judge's office at 722 Moody, Galveston, Texas 77550 (409) 766-2244.

**Call to Order**

**Invocation and Pledge of Allegiance**

**Public Comment**

**Consent Agenda**

Submitted by the Auditor's Office:

- \*1. Internal audit report of the County Clerk's Registry and Trust Fund for period of 6/1/2022 - 5/31/2023 with response letter from Honorable Dwight D. Sullivan, dated 8/17/2023
- \*2. Internal audit report of Justice of the Peace, Precinct 1 for period of 5/1/2022 - 4/30/2023
- \*3. Receive and file notice from Texas Division of Emergency Management (TDEM) that Galveston County has received funds in excess of the approved federal share for FEMA Hazard Mitigation Project relating to DR-1791 Hurricane Ike and TDEM requesting repayment within 30 days of overpayment of funds in the amount \$2,893,061.56
- \*4. Receive and file refund check list from Odyssey submitted by the District Clerk
- \*5. Receive and file restitution check list from Odyssey submitted by Personal Bond/Collections
- \*6. Receive and file summary of bi-weekly personnel movements pay period #17, August 3 - August 16, 2023 submitted by Human Resources

- \*7. Consideration of approval of a memorandum of understanding for web services employers with E-Verify submitted by Human Resources
- \*8. Receive and file revised order of August 17, 2023 District Judges' order approving Galveston County Auditor's budget FY 2024, submitted by the District Clerk
- \*9. Receive and file District Attorney financial statement for October 1, 2022 to September 30, 2023 and authorize County Judge to sign order releasing contraband funds submitted by District Attorney
- \*10. Receive and file July 2023 collections and personal bond monthly report submitted by Personal Bond/Collections
- \*11. Receive and file FY2022 annual audit report for the Galveston County Emergency Communication District submitted by the County Judge
- \*12. Receive and file Galveston County Emergency Communication District proposed FY2024 budget submitted by the County Judge
- \*13. Receive and file notice of termination of contract for sale of real property dated February 6, 2023, as amended by that certain reinstatement and first amendment dated July 10, 2023, and that certain second amendment dated August 7, 2023 between Galveston County and Wingfield Partners, LLC concerning the purchase and sale of approximately 8.7957 acres in Galveston County submitted by Legal Services Manager
- \*14. Consideration of approval to enter into a contract with LJA Engineering, Inc for engineering services for Highway 3 Boat Ramp submitted by the Parks Department
- \*15. Consideration of approving resultant contract for RFP #B232018 HVAC Supplies & Equipment with Coburn's Supply Company, Inc. submitted by Facilities
- \*16. Consideration of approving ODP Business Solutions quote for Road & Bridge storage of furniture submitted by Facilities
- \*17. Consideration of authorization for the County Judge to approve proposed Early Voting and Election Day locations for the November 2023 Constitutional Election submitted by the County Clerk
- \*18. Consideration of authorization for the County Judge to sign contract for election services between Bacliff MUD and the Galveston County Elections Division submitted by the County Clerk
- \*19. Consideration of authorization for the County Judge to sign contract for election services between City of Bayou Vista and the Galveston County Elections Division submitted by the County Clerk

- \*20. Consideration of authorization for the County Judge to sign contract for election services between City of Dickinson and the Galveston County Elections Division submitted by the County Clerk
- \*21. Consideration of authorization for the County Judge to sign contract for election services between City of La Marque and the Galveston County Elections Division submitted by the County Clerk
- \*22. Consideration of authorization for the County Judge to sign contract for election services between Clear Creek ISD and the Galveston County Elections Division submitted by the County Clerk
- \*23. Consideration of authorization for the County Judge to sign contract for election services between Friendswood ISD and the Galveston County Elections Division submitted by the County Clerk
- \*24. Consideration of authorization for the County Judge to sign contract for election services between Galveston ISD and the Galveston County Elections Division submitted by the County Clerk
- \*25. Consideration of authorization for the County Judge to sign contract for election services between Santa Fe ISD and the Galveston County Elections Division submitted by the County Clerk
- \*26. Consideration of an order setting petit jurors' pay and grand jurors' pay pursuant to HB 3474 submitted by Legal Services Manager
- \*27. Consideration of approval of appointment of Galveston County Constable Deputies submitted by Constable, Precinct 4
- \*28. Consideration of approval of TimeClock Plus annual maintenance renewal with Data Management Inc. submitted by Information Technology
- \*29. Consideration of approval of OSSI server rehost/migration with CentralSquare Technologies LLC submitted by Information Technology
- \*30. Consideration of approval of change order #3 to implement integration scope changes, go-live timeline changes, and merit and COLA plans in Workday with Cognizant Technology Solutions submitted by Information Technology
- \*31. Consideration of approval of Rushworks video broadcast switcher service plan with Enco Systems Inc. submitted by Information Technology
- \*32. Consideration of approval of ManageEngine ADManager Plus with Zoho Corporation submitted by Information Technology
- \*33. Consideration of approval of a change order for partial refund for Cognos upgrade with CentralSquare Technologies submitted by Information Technology

- \*34. Consideration of approval of a renewal contract with Ted Mora for JP Prosecutor submitted by the District Attorney's Office
- \*35. Consideration of approval of MHMR contract with Christopher Johnsen submitted by the District Attorney
- \*36. Consideration of approval of subscription services for monthly airtime for satellite phones and broadband global area network with Mackay Communications, Inc. submitted by Emergency Management
- \*37. Consideration of approval for the purchase of air monitoring equipment from FarrWest Environmental Supply, Inc. submitted by Emergency Management
- \*38. Consideration for authorization to dispose of salvage or surplus property submitted by the Purchasing Agent
- \*39. Consideration for authorization to issue formal solicitations for cell paddings for the County Jail on behalf of the Facilities Department submitted by the Purchasing Agent
- \*40. Consideration for authorization to issue formal solicitations to request sealed bids for miscellaneous asphalt paving and pavement surface rejuvenator on behalf of the Road and Bridge Department submitted by the Purchasing Agent
- \*41. Consideration for authorization to issue formal solicitations for Fort Travis restrooms construction on behalf of the Parks and Cultural Services Department submitted by the Purchasing Agent
- \*42. Consideration for authorization to extend the contract for RFP #B222003A, Public Safety Emergency Post-Dispatch and Pre-Arrival Instruction Software on behalf of the Galveston County Sheriff's office submitted by the Purchasing Agent
- \*43. Consideration for authorization to grant a health and safety exemption from the competitive bid requirements for the repair of the septic tank system at Runge Park in Santa Fe on behalf of the Parks and Cultural Services Department submitted by the Purchasing Agent
- \*44. Consideration for authorization to donate surplus equipment to the Dickinson Volunteer Fire Department on behalf of the Galveston County Sheriff's office submitted by the Purchasing Agent
- \*45. Consideration for authorization to trade in two (2) grant-funded vehicles to Parkway Chevrolet on behalf of the Galveston County Sheriff's Office Auto Crimes Task Force submitted by the Purchasing Agent
- \*46. Receive and file denial notice of 2023 Port Security Grant Program from the U.S. Department of Homeland Security as submitted by Professional Services
- \*47. Consideration of authorization for County Judge to sign resolution for FY 2024 grant to Bay Area Meals on Wheels as submitted by Professional Services

- \*48. Consideration of authorization for County Judge to sign required documents for the FY 2024 Senior Meal Grant application submission to the Houston-Galveston Area Council as submitted by Professional Services
- \*49. Receive and file no-cost time extension for the ARPA Court Backlog grant from the Texas Office of Court Administration as submitted by Professional Services
- \*50. Consideration of renewal of fire protection services contract between Galveston County and Dickinson Volunteer Fire Department submitted by Legal Services Manager
- \*51. Consideration of renewal of fire protection services contract between Galveston County and Jamaica Beach Volunteer Fire Department submitted by Legal Services Manager
- \*52. Consideration of renewal of fire protection services contract between Galveston County and San Leon Volunteer Fire Department submitted by Legal Services Manager
- \*53. Consideration of renewal of fire protection services contract between Galveston County and Bacliff Volunteer Fire Department submitted by Legal Services Manager
- \*54. Consideration of approval of renewal of a contract between Galveston County and the Galveston County Firefighters Association to serve as a resource to member departments in training coordination and other programs submitted by Legal Services Manager
- \*55. Consideration of renewal of fire protection services contract between Galveston County and Port Bolivar Volunteer Fire Department submitted by Legal Services Manager
- \*56. Consideration of renewal of fire protection services contract between Galveston County and Kemah Volunteer Fire Department submitted by Legal Services Manager
- \*57. Consideration of renewal of fire protection services contract between Galveston County and High Island Volunteer Fire Department submitted by Legal Services Manager
- \*58. Consideration of approval of a renewal contract between Galveston County, the Galveston County Children's Services Board and UTMB for physician assistant contract requested by Contract Services
- \*59. Consideration of approval of agreement with Reliant Energy Retail Services, LLC. to participate in the CARE Program submitted by Professional Services
- \* Consideration of approval of the following budget amendments submitted by Professional Services:
  - \*60. 23-196-0905-A  
Facilities- Request transfer from General Fund - Budgeted Reserves to Facilities Services & Maintenance - Building Improvements to fund the installation of A/C unit

- \*61.** 23-197-0905-B  
District Attorney- Request transfer within District Attorney from Administrative Supplies to Cloud Subscription Services & Mobile Phone Expense to fund subscription and mobile phone expenses for the remainder of FY 2023
- \*62.** 23-198-0905-C  
Facilities- Request transfer from American Rescue Plan Stimulus - Interest Revenue to Road and Bridge Facility - Extraordinary Supplies to fund additional storage costs for Road & Bridge Project
- \*63.** 23-199-0905-D  
Professional Services- Request transfer within Employee Benefits from Administrative Fees -Medical/HSA to Various Line Items to fund fiscal year 2023 expenses
- \*64.** 23-200-0905-E  
Professional Services- Request transfer from General Fund - Budgeted Reserves to Road and Bridge Facility - CIP Buildings to fund Turner & Townsend Heery project management agreement
- \*65.** 23-201-0905-F  
Professional Services- Request transfer from General Fund - Budgeted Reserves to District Court Administration & County Court Administration - Court of Appeals Expenditures to fund appellate court reimbursements for Fiscal Year 2023
- \*66.** 23-202-0905-G  
Professional Services- Request transfer from General Fund - Budgeted Reserves to Public Health & Animals Services - Other Contract Services to fund invoices for the remainder of FY 23
- \*67.** 23-203-0905-H  
Parks and Cultural Services- Request transfer from General Fund - Budgeted Reserves to Runge Park - Improvements Other than Buildings to fund septic system repairs at Runge Park Ballfields
- \*68.** 23-204-0905-I  
Information Technology- Request transfer within American Rescue Plan Stimulus from ERP Upgrade from Other Financial Assistance to Subscription-Based IT Agreement to fund change order for Collaborative Solutions
- \*69.** 23-205-0905-J  
Professional Services- Request transfer from General Fund - Budgeted Reserves to 90/10 Testing COVID-19 - Contract Medical Services to fund invoices for March 2023
- \*70.** 23-206-0905-K  
Professional Services- Request transfer from General Fund - Budgeted Reserves to County Commissioner- Precinct 4 - In House Meetings and Food to fund incurred expenses

- \*71. Consideration of authorizing the County Judge to execute the Certificate of Construction Completion for the CDBG Lauderdale Ramp & Dock Improvements project submitted by the County Engineer
- \*72. Consideration of authorizing the County Judge to execute an unimproved property commercial contract between Galveston County and Royal Crown Enterprises, LLC for excess Galveston Seawall property submitted by Platting & Right-of-Way
- \*73. Consideration of approval of application from Paul Michael Williams, Deborah Williams and Susan Clepper Broussard for a partial replat of Cloon Subdivision No. 4 submitted by Platting & Right-of-Way
- \*74. Consideration of approval of application from Mike Walz for a partial replat of Gilchrist subdivision submitted by Platting & Right-of-Way
- \*75. Consideration of request of tax refunds in excess of \$2,500.00 submitted by the Tax Assessor/Collector
- \*76. Request for ratification of denial of request for waiver or refund of penalty and interest as recommended by Penalty & Interest Review Committee submitted by the Tax Assessor/Collector
- \*77. Receive & file FY 2024 Budgets: Special Inventory (151551) and Voter Registration (151552) submitted by Tax Assessor/Collector

**Action Agenda**

**Engineering**

- 78. Receive public comments for dune mitigation permit for 362 Atkinson, Crystal Beach
- 79. Consideration of approval of dune mitigation permit for 362 Atkinson, Crystal Beach

**Professional Services**

- 80. Public hearing on the proposed FY2024 County Budget
- 81. Adoption of the FY2024 County Budget
- 82. Adoption of the 2023 Tax Levy

**Purchasing**

- 83. Consideration of authorization to award RFP #B232021, Timeclock Replacement for Workday submitted by Purchasing
- 84. Consideration of authorization of approval of awarding RFP #B232022, Miscellaneous Concrete Placement and authorizing the County Judge to execute the contract submitted by the Purchasing Agent on behalf of the Road & Bridge Department

- 85.** Consideration of approval of awarding RFP #B232016, Grounds Maintenance for Galveston County and authorizing the County Judge to execute the contract on behalf of Facilities Department submitted by Purchasing Agent

**Adjourn**

**Workshop Agenda**

- 86.** Discuss Benefits Program update and potential changes submitted by Human Resources

**Appearances before Commissioners Court**

A speaker whose subject matter as submitted relates to an identifiable item of business on this agenda will be requested by the County Judge or other presiding court members to come to the podium where they will be limited to three minutes (3). A speaker whose subject matter as submitted does not relate to an identifiable item of business on this agenda will be limited to three minutes (3) and will be allowed to speak before the meeting is adjourned. Please arrive prior to the meeting and sign in with the County Clerk.

**Executive Sessions**

The Galveston County Commissioners Court may recess into closed meeting (Executive Session) on any item listed on this agenda if the Executive Session is authorized under the Open Meetings Act pursuant to one or more the following exceptions: Tex. Gov't Code §§ 551.071 (consultation with attorney), 551.072 (deliberation regarding real property), 551.073 (deliberation regarding a prospective gift or donation), 551.074 (personnel matters), 551.0745 (personnel matters affecting County advisory body), 551.076 (deliberation regarding security devices or security audits), and/or 551.087 (deliberations regarding economic development negotiations). The Presiding Officer of the Commissioners Court shall announce the basis for the Executive Session prior to recessing into Executive Session. However, the Commissioners Court may only enter into the Executive Session on any agenda item for which a separate Executive Session has not been separately posted if, prior to conducting the Executive Session, a majority of the Commissioners Court votes to go into Executive Session. This motion requirement does not apply to any agenda item that has been previously noticed to constitute or include an Executive Session.

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