



THE COUNTY OF GALVESTON

RUFUS G. CROWDER, CPPO, CPPB
PURCHASING AGENT

COUNTY COURTHOUSE
722 Moody (21st Street)
Fifth (5th) Floor
GALVESTON, TEXAS 77550

August 15, 2023

PROJECT NAME: Professional Engineering Services for Developing Priority List of Mobility and Drainage Projects

SOLICITATION NO: RFP #B231029

RE: ADDENDUM #1

To All Prospective Proposers:

The following information is being provided to aid in the preparation of your RFP submittal(s):

Question #1: *What is the level of public involvement that you are envisioning for this?*

Response: Public involvement will include preparing and implementing a stakeholder and community engagement plan, facilitating meetings with stakeholders, and documenting community input.

Question #2: *Do you accept electronic signatures as "original signatures"?*

Response: Yes, as supported by the law that governs this area, however, original "wet" signatures are preferred.

Question #3: *Are there any further requirements for the corporate profile and/or the project approach (Tabs 2 and 3) mentioned in the RFQ, aside from the 15-page limit?*

Response: Delete the first bullet point under paragraph K "The combined number of pages between corporate profile and project approach (Tabs 2 and 3) shall not exceed fifteen (15). Respondent may choose any internal breakdown for the 15-page limitation.

Question #4: *Is "Category 1: A brief narrative..." from the evaluation criteria part of Tab 3, Approach section? If so, does this mean that Tb 3 has a 6-page limit?*

Response: The tabbed sections should follow the four scoring categories found on page 101. Scoring Category 1 is a brief narrative and limited to six pages. Scoring Category 3 does not have a page limitation.

Question #5: *Can you clarify the organizational structure for the response, as described on page 98 of the RFQ in the following statement: "The responses are to be provided within a three-ring binder, include an accurate table of contents, and be organized/tabbed in the sections described below"? We could not find any follow up information on this.*

Response: The tabbed sections should follow the four scoring categories found on page 101.

If you have any further questions regarding this bid, please address them to the representative listed below, via e-mail at purchasing.bids@co.galveston.tx.us, or contact the Purchasing Department at (409) 770-5371.

Rufus G. Crowder, CPPO CPPB
Galveston County Purchasing Agent
722 Moody, Fifth (5th) Floor
Galveston, Texas 77550
E-mail: purchasing.bids@co.galveston.tx.us

Please excuse us for any inconvenience that this may have caused.

Sincerely,



Rufus G. Crowder, CPPO CPPB
Purchasing Agent
Galveston County