



**COUNTY OF GALVESTON**  
**2020 BI-WEEKLY PAYROLL SCHEDULE**

Listed below is the payroll schedule for the year 2020. In order to assure timely payroll processing, Timeclock Plus shall be completed no later than Thursday, after pay period end, by 9:00a.m. **Early Payrolls are due by 8:30am for TimeClock Plus (As indicated in red)**

Paychecks cannot be guaranteed to those who do not meet the Timesheet Due Date deadline. Payroll checks will be prepared on a biweekly basis and will cover the days as shown on the "Work Period Covered" column.

Checks are to be distributed as indicated on the "Payday" column.

PAY PERIOD	WORK PERIOD COVERED	TIMECLOCK PLUS DUE DATE	PAY DAY
<b>*1</b>	<b>12/12/2019-12/25/2019</b>	<b>12/26/19</b>	<b>**12/31/19**</b>
2	12/26/2019-01/08/2020	01/09/20	01/15/20
3	01/09/2020-01/22/2020	01/23/20	01/29/20
4	01/23/2020-02/05/2020	02/06/20	02/12/20
5	02/06/2020-02/19/2020	02/20/20	02/26/20
6	02/20/2020-03/04/2020	03/05/20	03/11/20
7	03/05/2020-03/18/2020	03/19/20	03/25/20
8	03/19/2020-04/01/2020	04/02/20	04/08/20
9	04/02/2020-04/15/2020	04/16/20	04/22/20
10	04/16/2020-04/29/2020	04/30/20	05/06/20
11	04/30/2020-05/13/2020	05/14/20	05/20/20
12	05/14/2020-05/27/2020	05/28/20	06/03/20
13	05/28/2020-06/10/2020	06/11/20	06/17/20
14	06/11/2020-06/24/2020	06/25/20	07/01/20
15	06/25/2020-07/08/2020	07/09/20	07/15/20
16	07/09/2020-07/22/2020	07/23/20	07/29/20
17	07/23/2020-08/05/2020	08/06/20	08/12/20
18	08/06/2020-08/19/2020	08/20/20	08/26/20
<b>*19</b>	<b>08/20/2020-09/02/2020</b>	<b>09/03/20</b>	<b>09/09/20</b>
20	09/03/2020-09/16/2020	09/17/20	09/23/20
21	09/17/2020-09/30/2020	10/01/20	10/07/20
22	10/01/2020-10/14/2020	10/15/20	10/21/20
23	10/15/2020-10/28/2020	10/29/20	11/04/20
24	10/29/2020-11/11/2020	11/12/20	11/18/20
<b>*25</b>	<b>11/12/2020-11/25/2020</b>	<b>***11/26/20***</b>	<b>12/02/20</b>
26	11/26/2020-12/09/2020	12/10/20	12/16/20
<b>*27</b>	<b>12/10/2020-12/23/2020</b>	<b>***12/24/20***</b>	<b>12/30/20</b>

**\*Denotes an early Time Sheet Due Date\*** **\*\*Denotes an early Pay Date\*\***

**\*\*\*Denotes Payroll Due During County Closure\*\*\***