



**COUNTY OF GALVESTON**

**2014 BI-WEEKLY PAYROLL SCHEDULE**

Listed below is the payroll schedule for the year 2014. In order to assure the preparation of checks, timesheets should be submitted in accordance with the schedule below. The timesheets shall be delivered to the Payroll Section of the County Treasurer's Office no later than 12:00 p.m. **Early Payrolls are due by 10:00a.m.**

Paychecks cannot be guaranteed to those who do not meet the Timesheet Due Date deadline.

Payroll checks will be prepared on a biweekly basis and will cover the days as shown on the Work Period Covered column. Checks are to be distributed as indicated on the Payday column.

PAY PERIOD	WORK PERIOD COVERED	TIMESHEET DUE DATE	PAY DAY
1	12/19/2013-01/01/2014	01/02/14	01/08/14
2	01/02/2014-01/15/2014	<b>**01/15/2014**</b>	01/22/14
3	01/16/2014-01/29/2014	01/30/14	02/05/14
4	01/30/2014-02/12/2014	02/13/14	02/19/14
5	02/13/2014-02/26/2014	02/27/14	03/05/14
6	02/27/2014-03/12/2014	03/13/14	03/19/14
7	03/13/2014-03/26/2014	03/27/14	04/02/14
8	03/27/2014-04/09/2014	04/10/14	04/16/14
9	04/10/2014-04/23/2014	04/24/14	04/30/14
10	04/24/2014-05/07/2014	05/08/14	05/14/14
11	05/08/2014-05/21/2014	<b>**05/21/2014**</b>	05/28/14
12	05/22/2014-06/04/2014	06/05/14	06/11/14
13	06/05/2014-06/18/2014	06/19/14	06/25/14
14	06/19/2014-07/02/2014	<b>**07/02/2014**</b>	07/09/14
15	07/03/2014-07/16/2014	07/17/14	07/23/14
16	07/17/2014-07/30/2014	07/31/14	08/06/14
17	07/31/2014-08/13/2014	08/14/14	08/20/14
18	08/14/2014-08/27/2014	<b>**08/27/2014**</b>	09/03/14
19	08/28/2014-09/10/2014	09/11/14	09/17/14
20	09/11/2014-09/24/2014	09/25/14	10/01/14
21	09/25/2014-10/08/2014	10/09/14	10/15/14
22	10/09/2014-10/22/2014	10/23/14	10/29/14
23	10/23/2014-11/05/2014	<b>**11/05/2014**</b>	11/12/14
24	11/06/2014-11/19/2014	11/20/14	11/26/14
25	11/20/2014-12/03/2014	12/04/14	12/10/14
26	12/04/2014-12/17/2014	12/18/14	12/24/14

**\*\*Denotes an early Time Sheet Due Date\*\***