



GALVESTON COUNTY PARKS

TRAINING MANUAL



WELCOME

OVERVIEW

Galveston County parks are host to more than a half-million residents and visitors each year and home to a wealth of wildlife. Within the Galveston County parks system there is approximately 1,500 wonderful acres of recreational parkland. There are currently 20 parks, 10 public boat ramps, and an impressive assortment of indoor and outdoor rental facilities that are easily accessible and expertly managed and maintained.

Our Mission

Build a team of highly motivated individuals to achieve our vision

Our Vision

To provide a safe, clean, and fun environment for our visitors

Our Goals

Achieve and maintain a high standard of pride and care for our parks

OBJECTIVES



Ensuring parks are clean and well maintained

Bathrooms are cleaned frequently and trash pulled

Outdoor and indoor power outlets are functional

Boat ramps are free of litter and trash bins free of odors

Pavilions are empty & blown out before permit holder arrivals

Inspect facilities monthly, and vehicles weekly

Facilities are swept and inspected prior to events

Reservation signs are flipped accordingly

FDRs are completed timely and eligibly for indoor rentals

STEPS TO EXCEL



01

KEY POINT 1

Always take at least 5 minutes to thoroughly check your mastersheets and create a plan to ensure your events are covered.

02

KEY POINT 2

Before the permit holder arrives, check and inspect the facility to make sure kitchen appliances, wall outlets, restrooms, a/c etc. are all working properly.

03

KEY POINT 3

When working indoor events, you must give permit holders a quick tour of the building so they know where everything is at.



STEPS TO EXCEL



04

KEY POINT 4

When not busy with permit holders, you should be making rounds throughout the parks and boat ramps picking up and disposing trash bags in dumpsters.

05

KEY POINT 5

After indoor events are over, ensure they cleaned up properly by quickly inspecting the facility before they leave. Check walls for nails, tape, or staples that got left behind.

06

KEY POINT 6

Permit holders are scheduled for the time frame either on your mastersheet or board, they should not be given "free" time to decorate or clean up.



NORTH SIDE PARKS & BOAT RAMPS

- Walter Hall Park - League City, TX
- Bayside Regional Park - Bacliff, TX
- Bayshore Park - Bacliff, TX
- Paul Hopkins Park - Dickinson, TX
- Ray Holbrook Park - Dickinson, TX
- Dickinson Community Center - Dickinson, TX
- Hwy 3 Boat Ramp - Dickinson, TX
- Hwy 146 Boat Ramp - Dickinson, TX
- Bacliff Boat Ramp (Noah's Ark) - Bacliff, TX



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SOUTH SIDE PARKS & BOAT RAMPS

- Carbide Park - La Marque, TX
- Jack Brooks Park - Hitchcock, TX
- Runge Park - Santa Fe, TX
- Hitchcock Boat Ramp - Hitchcock, TX
- Jones Bay Boat Ramp - Tiki Island, TX



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