



**THE COUNTY OF GALVESTON**

**RUFUS G. CROWDER, CPPO, CPPB**  
PURCHASING AGENT

COUNTY COURTHOUSE  
722 Moody (21<sup>st</sup> Street)  
Fifth (5<sup>th</sup>) Floor  
GALVESTON, TEXAS 77550

May 18, 2023

**PROJECT NAME:** Benefits Insurance Broker/Consultant

**SOLICITATION NO:** RFP #B231021

**RE:** ADDENDUM #1

To All Prospective Proposers:

The following information is being provided to aid in the preparation of your RFP submittal(s):

**Question #1:** *Can you confirm if our price and proposal required documents need to be submitted separate from the general RFQ response? Or can they all be included in the full response?*

**Response:** Any pricing proposal and the required documents are to be included together in the full response submittal.

If you have any further questions regarding this bid, please address them to the representative listed below, via e-mail at [purchasing.bids@co.galveston.tx.us](mailto:purchasing.bids@co.galveston.tx.us), or contact the Purchasing Department at (409) 770-5371.

Rufus G. Crowder, CPPO CPPB  
Galveston County Purchasing Agent  
722 Moody, Fifth (5<sup>th</sup>) Floor  
Galveston, Texas 77550  
E-mail: [purchasing.bids@co.galveston.tx.us](mailto:purchasing.bids@co.galveston.tx.us)

Please excuse us for any inconvenience that this may have caused.

Sincerely,

A handwritten signature in black ink that reads "Rufus G. Crowder".

Rufus G. Crowder, CPPO CPPB  
Purchasing Agent  
Galveston County