



**Assessor & Collector of Taxes  
Galveston County**  
Post Office Box 1169, Galveston, Texas 77553  
Toll Free (877-766-2284) ☎ Fax (409) 766-2479  
Email: galcotax@co.galveston.tx.us



**Designation of Delivery of Tax Refund**

The Texas Tax Code Section 1.071 requires a collector to deliver a refund to a person's mailing address as listed on the appraisal roll unless the person files a written request with the collector that a refund owed be sent to a particular address. With the exception of refunds resulting from litigation, in order to designate an address other than the address indicated on the most current appraisal roll, this form must be completed in its entirety, signed and dated. All refunds shall be made payable to the property owner and mailed to the address indicated. Return this form to:

Property Tax Department  
Galveston County Tax Office  
PO Box 1169  
Galveston, Texas 77553

**Property Owner Information (please print)**

Name of property owner: \_\_\_\_\_

Address or legal description of property (if vacant land): \_\_\_\_\_

\_\_\_\_\_

Mailing address of owner (if different): \_\_\_\_\_

Property Account Number of Appraisal District Account # \_\_\_\_\_

Please mail any refund due on the above indicated account to me in care of the following address:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Signature of property owner

\_\_\_\_\_  
Date Signed

**Authorized Representative**

A property owner may designate a person to act as agent for any purpose allowed under Section 1.111 of the Texas Tax Code. **This form may be provided on behalf of a property owner by a designated agent but must be submitted along with a fully executed TX Comptroller Form 50-162 Appointment of Agent for Property Tax Matters.**

I affirm that I am the duly appointed agent for the above named property owner as indicated on the Texas Comptroller Form 50-162 Appointment of Agent for Property Tax Matters attached hereto. I further acknowledge that if I make a false statement on this form, I could be found guilty of a Class A misdemeanor or state jail felony under Texas Penal Code Section 37.10.

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Date Signed

\_\_\_\_\_  
Printed Name of Authorized Representative and Company Name