

# Military Property Owner's Request for Waiver of Delinquent Penalty and Interest

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County Tax Office or Appraisal District's Name

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Phone (area code and number)

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Address

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**GENERAL INSTRUCTIONS:** Military personnel serving on active military duty during a war or national emergency may pay delinquent property taxes on property in which the person owns an interest without paying additional penalty or accrued interest. Pursuant to Tax Code Section 31.02, delinquent taxes become due 60 days after the date on which the earliest of the following occurs:

- Discharge from active military service;
- Return to the state for more than 10 days;
- Return to non-active duty status in the reserves; or
- When the war or national emergency ends.

For the purposes of Tax Code Section 31.02, a person is considered to be on active military duty if the person is covered by the Soldiers' and Sailors' Civil Relief Act of 1940 (50 App. U.S.C. Section 501 et seq.) or the Uniformed Services Employment and Reemployment Rights Act of 1994 (38 U.S.C. Section 4301 et seq.), as amended.

Upon approval of the waiver request, the applicant will have 60 days to pay the property taxes on the property for which the waiver was granted. Failure to pay within the 60-day period results in the accrual of penalty and interest for the entire delinquency.

**FILING INSTRUCTIONS:** This document and all supporting documentation must be filed with the tax office or appraisal district in the county in which the property is located. Do not file this document with the Texas Comptroller of Public Accounts. A directory with contact information for appraisal district offices may be found on the Comptroller's website.

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State the tax year for which you are applying for this exemption.

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Tax Year

## STEP 1: Ownership Information

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Name of Property Owner

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Mailing Address

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City, State, ZIP Code

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Phone (area code and number)

## STEP 2: Property Information

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Address, City, State, ZIP Code

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Legal Description (may attach copy of delinquent tax bill)

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Appraisal District Account Number

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Date Property Acquired

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Percent of Ownership      If less than 100 percent, please list other owners

If the property was acquired after the date of transfer out of Texas, the property was acquired by:     Gift     Devise     Inheritance

STEP 3: Military Duty Return

Branch of Service: \_\_\_\_\_

Please attach a copy of active duty service and transfer order.

Please provide the following applicable dates.

Discharge from active military service: \_\_\_\_/\_\_\_\_/\_\_\_\_

Return to the state: \_\_\_\_/\_\_\_\_/\_\_\_\_

Return to non-active duty status in the reserves: \_\_\_\_/\_\_\_\_/\_\_\_\_

War or national emergency end date: \_\_\_\_/\_\_\_\_/\_\_\_\_

STEP 4: Certification and Signature

By signing this request, you certify the information in this document and any information attached is true and correct to the best of your knowledge and belief.

print here

\_\_\_\_\_  
Print Name

sign here

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Penal Code Section 37.10.

**Office Use Only:**

Waiver approved \_\_\_\_/\_\_\_\_/\_\_\_\_       Waiver denied \_\_\_\_/\_\_\_\_/\_\_\_\_

Property owner notified: \_\_\_\_/\_\_\_\_/\_\_\_\_

Taxing units notified: \_\_\_\_/\_\_\_\_/\_\_\_\_

Delinquent tax attorney notified: \_\_\_\_/\_\_\_\_/\_\_\_\_