



THE COUNTY OF GALVESTON

RUFUS G. CROWDER, CPPO, CPPB
PURCHASING AGENT

COUNTY COURTHOUSE
722 Moody (21st Street)
Fifth (5th) Floor
GALVESTON, TEXAS 77550
(409) 770-5371

DATE: March 9, 2022
PROJECT NAME: Enterprise Resource Planning Assessment
SOLICITATION NO: RFP #B221009
RE: ADDENDUM #2

To All Prospective Proposers:

The following information is being provided to aid in preparation of your bid submittal(s)

Question #1: *Would the County confirm the scope associated with this RFP ends with the assessment and that any proposed services related to acquiring an ERP system should be proposed as optional with cost separate?*

Response: Correct.

Question #2: *Does the County desire any specific presentations of the assessment results or findings? If so, to what audiences?*

Response: The presentation should be suitable for inclusion in a new RFP for procuring an ERP system.

Question #3: *Does the County have a budget for this consulting project? If so, what is it?*

Response: The budget is not defined.

Question #4: *Does the County have desired timeline for this project? For example, the date the project is to begin and be completed?*

Response: The project should begin as soon as possible. Completion should be summer 2022.

Question #5: *On page 22, Section 39, the RFP requires a proposal guarantee in the form of a cashier's check of a proposal bond of 5% of the total contract price. However, on Page 3, the RFP states that no bonds, are required. Could the County clarify whether the bond language on Page 3 or Page 22 is correct?*

Response: . There are no bonding requirements required.

Question #6: *On page 33, Section 61, the RFP requires vendors to retain records for five years from the close of the contract. On Page 74, Section 71, the RFP states that vendors must retain records for seven years. Could the County clarify if records must be kept for five or seven years?*

Response: Seven (7) years.

Question #7: *On Page 81, the second paragraph in the termination section conflicts slightly with the termination language on Page 17, Section 25. Could the County clarify which provision controls?*

Response: For this procurement effort, the termination language referenced on page 17, Section 25 prevails.

Question #8: *Will the County consider exceptions to its terms and conditions as stated in the RFP? If so, should proposers include those exceptions in their proposals?*

Response: Any exceptions to the proposal conditions should be listed on separate sheets of paper, labeled as such, and included with the proposal submittal.

If you have any further questions regarding this bid, please address them to the following:

Rufus G. Crowder, CPPO CPPB
Galveston County Purchasing Agent
722 Moody, Fifth (5th) Floor
Galveston, Texas 77550

E-mail: purchasing.bids@co.galveston.tx.us or contact the Purchasing Department at (409) 770-5371.

Please excuse us for any inconvenience that this may have caused.

Sincerely,



Rufus G. Crowder, CPPO CPPB
Purchasing Agent
Galveston County