



**THE COUNTY OF GALVESTON**

**RUFUS G. CROWDER, CPPO, CPPB**  
PURCHASING AGENT

COUNTY COURTHOUSE  
722 Moody (21<sup>st</sup> Street)  
Fifth (5<sup>th</sup>) Floor  
GALVESTON, TEXAS 77550  
(409) 770-5371

September 20, 2021

Inez Russell  
Friends for Life  
5000 Lakewood  
Waco, TX 76710

**RE: RFP #B212032, Galveston County Guardianship Program**  
**Contract #CM20365**

Dear Mrs. Russell,

At our regular meeting of the Galveston County Commissioners' Court on September 20, 2021, your company was awarded the contract associated with RFP #B212032, Galveston County Guardianship Program. Prior to receiving the notification to proceed, please forward all required documents as requested per the bid conditions. A copy of your contract will be forwarded to your company once all signatures have been obtained.

Invoices are to be sent to the following address:

Galveston County Auditor's Office  
P.O. Box 1418  
Galveston, Texas 77553

If you have any questions, please feel free to call.

CONGRATULATIONS and we look forward to doing business with your company!

Sincerely,

A handwritten signature in cursive script that reads "Rufus Crowder" with a small mark above the "d".

Rufus G. Crowder, CPPO, CPPB  
Purchasing Agent  
Galveston County