



THE COUNTY OF GALVESTON

RUFUS G. CROWDER, CPPO, CPPB
PURCHASING AGENT

COUNTY COURTHOUSE
722 Moody (21st Street)
Fifth (5th) Floor
GALVESTON, TEXAS 77550
(409) 770-5371

DATE: November 9, 2021

PROJECT NAME: Professional Engineering Services for American Rescue Plan Act Drainage Project

SOLICITATION NO: RFP #B221001

RE: ADDENDUM #1

To All Prospective Proposers:

The following information is being provided to aid in preparation of your submittal(s):

The services requested from this solicitation effort are governed by the provisions stated in GOVERNMENT CODE, CHAPTER 2254, PROFESSIONAL AND CONSULTING SERVICES, SUBCHAPTER A, PROFESSIONAL SERVICES, Sec. 2254.001, also known as the Professional Services Procurement Act. Galveston County will select a provider of professional services or a group or association of providers or award a contract for the services on the basis of competitive bids submitted for the contract or for the services, but shall make the selection and award:

- (1) on the basis of demonstrated competence and qualifications to perform the services; and*
- (2) for a fair and reasonable price.*
- (b) The professional fees under the contract may not exceed any maximum provided by law.*

The following sections of the Special Provisions are revised as stated below:

1. Delete paragraph "E. DAVIS-BACON WAGE RATES";
2. Delete the last paragraph in "Section J, TYPE OF CONTRACT";
3. Delete paragraph "O. Cost." The County is not requesting any cost information with this solicitation.

Question #1: *Will the County please provide a copy of both the 2012 Master Drainage Study and Master Drainage Study update?*

Response: The Master Drainage Study can be downloaded at:
https://galvestoncountytexas-my.sharepoint.com/:f/g/personal/shannonm_galvestoncountytexas_gov/Ei3dxZJu_49LjzjT7TWvvdwBhuso35r4mbm8Gq9OOgkgBw?e=pWMylr

The Master Drainage Study Update can be downloaded at:
https://galvestoncountytexas-my.sharepoint.com/:f/g/personal/shannonm_galvestoncountytexas_gov/EvaVYxCYbUNBtCOq3LEbJSUB-zNmV4fJAIQunK8Qg6OHvA?e=VMrigC

Question #2: *The RFQ states that a completed debarment form is required. Since one was not provided in the document, will you please provide the form?*

Response: Attached you will find the required Debarment form. Please turn this form in with your submittal.

Question #3: *What is the “Contractor Certification Form” mentioned on page 1 of the Qualifications Form/Professional Engineering Services for American Rescue Plan Act Drainage Project, Galveston County”? No form with this name is found in the RFQ.*

Response: Attached you will find the required Contractor’s Certification of Recovered Materials form.

Question #4: *The Vendor qualification packet mentions a required “Certification Regarding Debarment, Suspension Proposed Debarment, and other Responsibility Matters & Requirement to Register in SAM”. Where can I find the Certification Regarding Debarment? It was not included in the RFQ packet.*

Response: Please refer to the response to Question #2.

Question #5: *Is there a required MBE involvement, or is it just highly suggested?*

Response: HUB and MWBE involvement should be as stated in the guidance referenced in the General Provisions, Item 67, PROCUREMENT STANDARDS - 2 C.F.R. §§ 200.317 – 200.326 & 2 C.F.R. PART 200, APPENDIX II; (SPECIFICALLY) **2 C.F.R. § 200.321. Contracting with small and minority businesses, women’s business enterprises, and labor surplus area firms.**

Question #6: *When submitting for the RFQ are we automatically considered for all 5 projects, or do we need to state which projects we would like to bid for?*

Response: Yes, your submittal will be considered for all 5 projects. If there is a preference for a particular project, please indicate this in your cover letter.

Question #7: *Will environmental services be required for these projects?*

Response: Environmental services may be required for the N-16 ditch project.

Question #8: *Will public engagement services be required for these projects?*

Response: No.

Question #9: *Will a separate statement of qualification package need to be submitted for each proposed project, or will we be able to combine our qualifications into one submittal package?*

Response: One submittal is all that is required to be considered for all 5 projects. If you have a preference on which project you prefer please indicate in your cover letter.

Question #10: *On the second page of the RFQ it states to submit “sets of five (one unbound and four copies)”. However, page one of the General Provisions states that they are to be submitted in “sets of four (one unbound and three copies)”. Then again on page six of the Special Provisions it state, “One original and four hard copies”.*

- *Please note: I asked this question in the pre-submittal meeting and I believe Mr. Rufus Crowder answered the question. However, I was unable to hear him speaking throughout the entire meeting. I was able to hear everyone else, and it was obviously that Mr. Michael Shannon was able to hear Mr. Crowder. Not sure if this was an issue on my end, or if anyone else had this same problem.*

Response: Please turn in sets of five (5), one (1) unbound original and four (4) copies.

Question #11: *For this RFQ – Would the submittal be for only one of the projects OR all of the projects listed? It is not clear in the RFQ.*

Response: Yes, your submittal will be considered for all 5 projects. If there is a preference for a particular project, please indicate this in your cover letter.


If you have any further questions regarding this bid, please address them to the following:

Rufus G. Crowder, CPPO CPPB
Galveston County Purchasing Agent
722 Moody, Fifth (5th) Floor
Galveston, Texas 77550

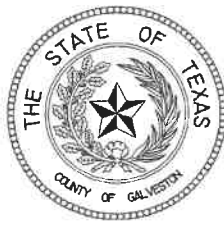
E-mail: purchasing.bids@co.galveston.tx.us or contact the Purchasing Department at (409) 770-5371.

Please excuse us for any inconvenience that this may have caused.

Sincerely,



Rufus G. Crowder, CPPO CPPB
Purchasing Agent
Galveston County



County of Galveston

ACKNOWLEDGMENT AND CERTIFICATION REGARDING DEBARMENT,
SUSPENSION, AND OTHER INELIGIBILITY
Executive Orders 12549 & 12689 Certification, Debarment and Suspension

Solicitation Number: RFQ #B221001

Solicitation Title: Professional Engineering Services for American Rescue Plan Act Drainage Project.

Contractor hereby CERTIFIES that:

Contractor, and all of its principals, is not presently debarred, suspended, proposed for debarment, proposed for suspension, or declared ineligible under Executive Order 12549 or Executive Order 12689, Debarment and Suspension, and is not in any other way ineligible for participation in Federal or State assistance programs;

Contractor, and all of its principals, were not and have not been debarred, suspended, proposed for debarment, proposed for suspension, or declared ineligible under Executive Order 12549 or Executive Order 12689, Debarment and Suspension, and were not and have not been in any other way ineligible for participation in Federal or State assistance programs at the time its' proposal was submitted in the procurement identified herein and at any time since submission of its' proposal;

Contractor has included, and shall continue to include, this certification in all contracts between itself and any sub-contractors in connection with services performed under this contract; **and**

Contractor shall notify Galveston County in writing immediately, through written notification to the Galveston County Purchasing Agent, if Contractor is not in compliance with Executive Order 12549 or 12689 during the term of its contract with Galveston County.

Contractor **Represents** and **Warrants** that the individual executing this Acknowledgment and Certification on its behalf has the full power and authority to do so and can legally bind the Contractor hereto.

Name of Business

Date

By: _____
Signature

Printed Name & Title



CONTRACTOR'S CERTIFICATION of RECOVERED MATERIALS

ACKNOWLEDGEMENT

I, _____ (Principal's Name) of _____ (Company Name), (hereinafter called "Contractor"), acknowledge the recovered material bidding requirements found in 2 CFR 200.322 that require the Contractor to procure those items designated in the guidelines of the Environmental Protection Agency (EPA) at 40 CFR 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition.

I also acknowledge that this requirement shall apply to items purchased (1) where the Contractor purchases in excess of \$10,000 of the item under this contract; or (2) where during the preceding fiscal year, the value of the quantity acquired was in excess of \$10,000.

Finally, I acknowledge referencing the list of recovered materials mentioned in the bid documents. For up-to-date listing, please go to <https://www.epa.gov/smm/comprehensive-procurement-guideline-cpg-program#directory>

Printed Name and Title

Signature

Date

USE OF RECOVERED MATERIALS

Please check one:

- Recovered materials are included in this bid:
Materials included _____
- Recovered materials are not reasonably available in a reasonable period of time.
- Recovered materials fail to meet reasonable performance standards, which are determined based on the guidelines of the National Institute of Standards and Technology, if applicable.
- Recovered materials are only available at an unreasonable price.

Printed Name and Title

Signature

Date