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# **THE COUNTY OF GALVESTON**

# **RUFUS G. CROWDER, CPPO, CPPB**

PURCHASING AGENT

COUNTY COURTHOUSE

722 Moody (21st Street)

Fifth (5th) Floor

GALVESTON, TEXAS 77550

(409) 770-5371

**DATE: September 30, 2021**

**RE:     Addendum #1**

**PROJECT NAME: FEMA Hazard Mitigation Assistance Project**

**SOLICITATION NO: RFQ #B212036**

To All Prospective Proposers:

The following information is being provided to aid in preparation of your bid submittal(s)

***Question #1: Within the RFQ it is mentioned to provide a 1 unbound Original, 5 copies, and electronic (cd or usb) and then it is mentioned to submit in a three-ring binder. Can you please clarify if we are to submit all sets of documents in a three-ring binder or is the original to be submitted unbound and the copies in a three-ring binder?***

Response: Please submit all documents in three-ring binders.

***Question #2: Is the HUB requirements a mandatory part of this submission?***

Response: The FEMA requirements for HUB activity is mandatory.

***Question #3: Within the RFQ it is mentioned “Unless specified differently within the Special Provisions of this procurement, each Qualifier shall be required to submit a Qualification guarantee with its Qualification as required within this Section.” However, within the special provisions it states “there are no bonding requirements for this solicitation.” Can you clarify if the “qualification guarantee” is still required?***

Response: No qualification guarantee is required.

***Question #4: There is mentioned of “Qualifications will be either lump sum or unit prices as shown on the Qualification sheet” yet there is no information. Could the County kindly provide the qualification sheet as mentioned?***

Response: Please disregard this request.

***Question #5: May we submit electronic signatures or does the County require original “wet signatures”?***

Response: Original “wet signatures” are requested where specified.

***Question #6: Will the County allow a qualifier to submit the social security number of its principal(s) only if awarded a contract?***

Response: Yes. Further information may be requested for vendor vetting purposes prior to being placed in the County’s vendor database.

***Question #8: The RFP states that each qualification shall “be signed by an authorized representative by original signature with the authorized representative’s name and legal title typed below the signature line”. Will the county accept digital signatures?***

Response: Please see the response to Question #5.

If you have any further questions regarding this bid, please address them to the following:

**Rufus G. Crowder, CPPO CPPB**

**Galveston County Purchasing Agent**

**722 Moody, Fifth (5th) Floor**

**Galveston, Texas 77550**

**E-mail:** **purchasing.bids@co.galveston.tx.us**or contact the Purchasing Department at (409) 770-5371.

Please excuse us for any inconvenience that this may have caused.

Sincerely,

Rufus G. Crowder, CPPO CPPB

Purchasing Agent

Galveston County