



**THE COUNTY OF GALVESTON**

**RUFUS G. CROWDER, CPPO CPPB**  
PURCHASING AGENT

**GWEN MCLAREN, CPPB**  
ASST. PURCHASING AGENT

COUNTY COURTHOUSE  
722 Moody (21<sup>st</sup> Street)  
Fifth (5<sup>th</sup>) Floor  
GALVESTON, TEXAS 77550  
(409) 770-5371

January 27, 2014

**RE: ADDENDUM #3**  
**RFP #B131027A, Elevators for Record Storage Facility**  
**RFP #B131028A, Painting for Record Storage Facility**  
**RFP #B131029A, Mechanical for Record Storage Facility**  
**RFP #B131030A, Electrical for Record Storage Facility**  
**RFP #B131031A, Plumbing for Record Storage Facility**  
**RFP #B131032A, Fire Suppression for Record Storage Facility**  
**RFP #B141013, Concrete for Record Storage Facility**  
**RFP #B141014, Drywall/Carpentry for Record Storage Facility**  
**RFP #B141015, Overhead Doors for Record Storage Facility**  
**RFP #B141016, Ceramic Tile for Record Storage Facility**  
**RFP #B141017, Flooring for Record Storage Facility**  
**RFP #B141018, Architectural Millwork for Record Storage Facility**  
**RFP #B141019, Glass and Glazing for Record Storage Facility**  
**RFP #B141020, Masonry for Record Storage Facility**  
**RFP #B141021, Miscellaneous Metals for Record Storage Facility**

To All Prospective Proposers,

Attached you will find Addendum #3 for the above mentioned RFP's for the Record Storage Facility.

**Please note that the OPENING DATE has been changed:**

The above-mentioned RFP's originally scheduled to be opened on Tuesday, January 28, 2014 at 10:00 a.m. has been extended. The new deadline for submitting proposals is as follows:

**Date: Friday, January 31, 2014**  
**Time: 10:00 a.m.**

Please send bid submittals to:  
**Galveston County Purchasing Agent**  
**Attention: Rufus Crowder, CPPO CPPB**  
**722 Moody (21<sup>st</sup> Street), Fifth (5<sup>th</sup>) Floor**  
**Galveston, Texas 77550**

As a reminder, all questions regarding this proposal must be submitted in writing to:

Rufus G. Crowder, CPPO CPPB  
Galveston County Purchasing Agent  
722 Moody, Fifth (5<sup>th</sup>) Floor  
Galveston, Texas 77550  
E-mail: [rufus.crowder@co.galveston.tx.us](mailto:rufus.crowder@co.galveston.tx.us)

Galveston County apologizes for the late notice of this extension. The extension is due to a potential weather event that may close the Galveston County Purchasing Agents office Tuesday morning.

If you have any further questions regarding this proposal, please address them to Rufus Crowder, CPPO CPPB, Purchasing Agent, via e-mail at [rufus.crowder@co.galveston.tx.us](mailto:rufus.crowder@co.galveston.tx.us), or contact the Purchasing Department at (409) 770-5371.

Please excuse us for any inconvenience that this may have caused.

Sincerely,



Rufus G. Crowder, CPPO CPPB  
Purchasing Agent  
Galveston County



ADDENDUM NO. 3  
January 27, 2014

**Project:**

**Record Storage Facility..... Old North Jail  
Second Floor Renovations..... Annex**

**Hurricane Ike Repairs:**

**PW 14465..... Elevator at Old North Jail  
PW 14498.....Elevator at Old Courthouse Annex  
PW 14499.....Elevators at South Jail Parking Garage  
PW 15601..... Old North Jail - A  
PW 15601.....Old Courthouse Annex - B**

Prepared by: Galveston County Architect  
Project No.: 09-009

Prepared for: Prospective Proposers

**PART A: NOTICE TO BIDDERS:**

1. Receipt of this Addendum shall be acknowledged on the Bid Proposal Form. Failure to do so may subject Bidders to disqualification. Each Proposer shall make necessary adjustments and submit his proposal with full knowledge of all modifications, clarification, and supplemental data included therein.
2. This Addendum forms part of the Contract Documents and shall be incorporated integrally therewith. Where provisions of the following supplemental data differ from those of previously issued documents, this Addendum shall govern.
3. The following Contract Documents have been issued to date delineating the Work (Project).  
Contract Documents March 26, 2012 and December 2, 2013
4. This Addendum consists of 1 type written pages and 0 drawings.

**PART B: CHANGES TO BID PROPOSAL FORM(s): revised forms attached to this addenda**

1. **All Proposals - Change proposal date from *January 28, 2014* to January 31, 2014.**  
New proposal forms will not be provided with the exception of the concrete package
2. **Proposal Form B141013 - package #02 Concrete: Delete "Painting" in the line items replace with "Concrete".**

**PART C: CHANGES TO THE PROJECT MANUAL**

1. none.

**PART D: CHANGES TO THE DRAWINGS**

1. None

**PARTE: RE-ISSUED DRAWING SHEET (22" x 34")**

1. None

**PART F: NEWLY ISSUED DRAWING SHEET (22" x 34")**

1. None

Attachments: Proposal Form B141013 - package #02 Concrete

END OF ADDENDUM

## Record Storage Facility

### SECTION 00101 PROPOSAL FORM

1. OWNER: Galveston County
2. PROJECT:
- Record Storage Facility..... Old North Jail
  - Hurricane Ike Repairs:**
  - PW 15601 ..... Old North Jail - A
  - PW 15601 ..... Old Courthouse Annex - B
  - Hurricane Ike Repairs not included in this package:**
  - PW 14465 ..... Elevator at Old North Jail
  - PW 14498 ..... Elevator at Old Courthouse Annex
  - PW 14499 ..... Elevators at South Jail Parking Garage

3. Architect J. Dudley Anderson, County Architect

4. SUBMITTED BY:

Proposer Name

Proposer Address

Proposer Phone Number

Proposer e-mail or website

5. PROPOSAL: **Package #02 Concrete - RFP #B141013 includes the following:**

• **Project Manual**

Volume 2: Proposal Documents, Agreement between Galveston County and Contractor, General Terms and Conditions of the Agreement, Division 1, and Division 3

• **Drawing sheets:**

**Record Storage Facility - Old North Jail**..... CS1, CS2, CS3, A1.2, A1.3, A1.4,A1.5, A1.6, A2.2, A2.3, A2.4, A3.2, A3.3, A3.4, A3.5, A4.0, A5.0, A6.2, A6.3, and A6.4

**2nd Floor Annex** ..... Old Courthouse Annex..... CS1, CS2, CS3, A0, A1, A2, A3, and A4.

**Hurricane Ike Repairs:**

PW 15601 ..... Old North Jail - CS1, CS2, CS3, AD1, SP1, SP2, A0, A1, A2, A3, A4, and A5.

PW 15601 ..... Old Courthouse Annex..... CS1, CS2,CS3, A0, A1, A2, A3, A4, A5, and A6

A. Having examined the Instructions to Proposers, Contract Documents, and Conditions of the Contract of the Project listed above, dated March 26, 2013 including Addenda and having visited and fully inspected the site and examined all conditions affecting the Project, the undersigned, proposes to perform the complete Work of the Project required by the said Documents for the sum or sums set forth below.

B. In submitting this proposal, the undersigned, agrees to the following:

01. Hold the proposal open for acceptance for 60 days from the submission of Proposal.

**Record Storage Facility**

- 02. Accept the right of the Owner to reject any, or all proposals, to waive formalities, and to accept the proposal which the Owner considers most advantageous to him.
  - 03. Accept the right of the Owner to reject any Subcontractor. A new Subcontractor may be contracted with the difference in proposal amount added to, or subtracted from, the Contract.
  - 04. Enter into and execute a Contract if awarded, on the basis of the Base Proposal and selected Alternate Proposals, if any.
  - 05. Complete the Work in accordance with the Contract Documents within the stipulated Contract Time.
- C. Furnish specified insurance.
- 01. Furnish specified insurance, performance, and payment bonds as per the Agreement between Galveston County and Trade Contractor..
- D. The undersigned acknowledges that being notified that he has the best responsible Proposal does not convey upon him any property right to an award of the Contract or anything of value. The undersigned also acknowledges that no rights rest under the Proposal or tentative award and that any rights the Proposer may obtain will arise only upon execution of the Contract.

6. **ADDENDA:** The undersigned acknowledges receipt of:

Addenda 1.....January 14, 2014      initial here \_\_\_\_\_  
 Addenda 2....., 2014      initial here \_\_\_\_\_

7. **CONTRACT TIME:** Undersigned agrees to commence work upon receipt of Notice to Proceed and be substantially complete within \_\_\_\_\_ calendar days

**Record Storage Facility ..... Old North Jail**

8. **Base Proposal for Concrete at Record Storage Facility:** The undersigned agrees to perform the complete Work of this Project, for the lump sum price of (The Base Proposal includes all allowances listed in the Section 01020 except for the Contingency Allowance):

\_\_\_\_\_ Dollars and no/100 \$ \_\_\_\_\_  
 (Amount written in words governs) (Amount in figures)

9. **Contingency Allowance for Concrete at Record Storage Facility:** The undersigned agrees to include a Contingency Allowance equal to 5% of the Base Proposal lump sum (item 8) to be utilized by Galveston County for unforeseen items of work as per Section 01020 of the Project manual:

\_\_\_\_\_ Dollars and no/100 \$ \_\_\_\_\_  
 (Amount written in words governs) (Amount in figures)

**Hurricane Ike Repairs:**

**PW 15601 ..... Old North Jail and Old Courthouse Annex**

10. **Base Proposal for Concrete associated with PW 15061:** The undersigned agrees to perform the complete Work of this Project, for the lump sum price of (The Base Proposal includes all allowances listed in the Section 01020 except for the Contingency Allowance):

\_\_\_\_\_ Dollars and no/100 \$ \_\_\_\_\_  
 (Amount written in words governs) (Amount in figures)

## Record Storage Facility

11. **Contingency Allowance for Concrete associated with PW15061:** The undersigned agrees to include a Contingency Allowance equal to 5% of the Base Proposal lump sum (item 12) to be utilized by Galveston County for unforeseen items of work as per Section 01020 of the Project manual:

\_\_\_\_\_ Dollars and no/100 \$ \_\_\_\_\_  
(Amount written in words governs) (Amount in figures)

### Concrete Package Sub-Totals

12. **Overall Sub-Total Base Proposal:** The lump sum of items 8,10, and 12 above:

\_\_\_\_\_ Dollars and no/100 \$ \_\_\_\_\_  
(Amount written in words governs) (Amount in figures)

13. **Overall Contingency Allowance:** The lump sum of items 9,11, and 13 above to be utilized by Galveston County for unforeseen items of work as per Section 01020 of the Project manual:

\_\_\_\_\_ Dollars and no/100 \$ \_\_\_\_\_  
(Amount written in words governs) (Amount in figures)

### Concrete Package Total

14. **TOTAL:** The sum of items 12 and 13 above:

\_\_\_\_\_ Dollars & no/100 \$ \_\_\_\_\_  
(Amount written in words governs) (Amount in figures)

15. **OH&P FOR CHANGES IN THE WORK:**

The reasonable overhead and profit allowable under Article VIII of the Agreement will be set as follows:

\_\_\_\_\_% Overhead

\_\_\_\_\_% Profit

## Record Storage Facility

Proposers Printed Name: .....

Proposers Address:  
.....  
.....

Proposers Phone Number.....

Signatory's Printed Name:.....

Signatory's Position/Title:.....

Seal:

Signature:..... date.....

**Note that Section 00104 - Proposal Evaluation Waiver and other documents must accompany this form.**

### STATE OF TEXAS TAX STATEMENT OF MATERIALS and other charges:

The cost of in-place materials to be incorporated into the project in the Base Proposal ..... \$ \_\_\_\_\_

The cost of labor, profit, materials not in-place and all other charges in the Base Proposal..... \$ \_\_\_\_\_

TOTAL: (Must agree with Proposal (para. 8) total above) ..... \$ \_\_\_\_\_

**A copy of the Proposer's completed CIQ Form that has been filed with the Galveston County Clerk's Office must be included with Proposer's Proposal.**

**A copy of Section 00104 Proposal Evaluation Waiver must be included with Proposer's Proposal.**

## Record Storage Facility

### SECTION 00104 PROPOSAL EVALUATION WAIVER AND QUALIFICATION STATEMENT

By submitting a proposal, the Proposer indicated below agrees to waive any claim it has or may have against the Owner, Architect, Engineers, Consultants, or Construction Manager and their respective employees, arising out of or in connection with the administration, evaluation, or recommendation of any proposal. The Proposer further agrees the Owner reserves the right to waive any requirements under the proposal documents or the Contract Documents, acceptance or rejection of any proposals, and recommendation or award of the contract.

In order to evaluate proposals the following items must be turned in along with the proposal form to allow Galveston County to determine the best overall proposal.

The information below shall be provided on the Proposer's letterhead. Failure to provide the information may result in no points awarded for that item in the evaluation process. Each item below will be researched for each Trade Contractor and assigned a relative value more fully described on the Proposal Tabulation Form attached for information only in Section 00300.

- a) References from all or the most recent 20 previous contracts comparable to this contract size and scope during the last five years. (including complete Owner name, individual Owner contact, current phone numbers, project size, etc.). This item accounts for 5% of the evaluation scoring.
- b) References from all or the most recent 20 previous contracts with Galveston County and other political subdivisions located within Galveston County. (include Entity name, individual Entity contact, current phone numbers, project size, etc.). This item accounts for 5% of the evaluation scoring.
- c) Single page resume of superintendent, Project Manager, and Project Executive for this project. The quality of personnel accounts for 5% of the evaluation scoring.
- d) Listing of proposed subcontractors, suppliers, and other team members. The quality of subcontractors, suppliers, and other team members (if none then the quality of personnel above will be duplicated here) accounts for 5% of the evaluation scoring.
- e) Based upon references listed above the probability of satisfactory post construction maintenance, repair, and service for emergency warranty work. The probability of satisfactory response to warranty work accounts for 5% of the evaluation scoring.
- f) Based upon references listed above the probability of satisfactory timely completion of the work. The probability of satisfactory timely completion of the work accounts for 5% of the evaluation scoring.
- g) The Proposer's safety record including the current EMR (experience modifier rate). The EMR relative to 1 accounts for 5% of the evaluation scoring.
- h) The Proposer's history of claims, mediation, litigation or arbitration with any Owner in the past 5 years. This item accounts for 5% of the evaluation scoring.
- i) The Proposer's historic compliance with laws and codes governing construction activities, including any current or past (within the past year) asbestos violations with the Department of State Health Services. This item accounts for 5% of the evaluation scoring.
- j) The Proposer's attendance at the Pre-Proposal Conference and walk through. This item accounts for 5% of the evaluation scoring.



**Record Storage Facility**

NOTE: The Statement of Affirmation Must Be Notarized.

STATEMENT OF AFFIRMATION

"The undersigned affirms that he/she is duly authorized to execute this waiver by the person(s) or business entity making the proposal.

Proposer's Name: .....

Proposers Address: .....

.....

.....

Signatory's Name: .....

Signatory's Position/Title: .....

Signature: ..... date.....

Subscribed and sworn to me on this \_\_\_\_\_ day of \_\_\_\_\_

\_\_\_\_\_  
Notary Public

My Commission expires \_\_\_\_\_

**NOTE: THIS FORM MUST BE EXECUTED AND SUBMITTED WITH PROPOSAL.**

**END OF SECTION**

