

**REQUEST FOR PROPOSAL  
LLEWELLYN BUILDING RENOVATION  
GALVESTON COUNTY, TEXAS**

Galveston County requests sealed proposals for the project identified below in accordance with Proposal Documents and such Addenda as may be issued prior to date of proposal from qualified Proposers who can furnish the specified insurance and security requirements

Plans and specifications may be obtained from the office of the Galveston County Purchasing Agent.

This project is to be constructed under a multi-contract arrangement utilizing multiple trade contracts. This proposal package represents a portion of the overall scope of work. The Proposer shall review the contract documents for the entire project to familiarize himself with the overall scope of the project and how this package relates to it.

The scope of work for each proposal package is more fully described in the drawings and Project Manual sections. Each Proposal package also includes the Proposal Documents, Agreement Between Galveston County and Contractor, the General Terms and Conditions of the Agreement, and Division 1 from the Project Manual.

**Proposal Package Number 1 - General Construction - RFP #B121028**

Proposal Package #1 includes Project Manual Division 1-12, Drawing sheets G1.1, G1.2, G1.3, AS1.1, AS1.2, D1.1, A0.1, A1.0, A1.1, A2.0, A2.1, A2.2, A4.1, A6.0, A6.1, A6.2, A6.3, A7.0, A8.0, A8.1, A10.1, and A10.2.

**Proposal Package Number 2 - Elevator - RFP #B1121029**

Proposal Package #1 includes Project Manual Division 14

**Proposal Package Number 3 - Plumbing - RFP #B121030**

Proposal Package #1 includes the portion of Section 0225 Minor Demolition for remodeling required for the installation of plumbing lines and fixtures, Drawing sheets P1.0, P1.1, P2.0, and P2.

**Proposal Package Number 4 - Air Conditioning - RFP #B121031**

Proposal Package #1 includes the portion of Section 0225 Minor Demolition for remodeling required for the installation of HVAC equipment, Drawing sheets M1.0, M2.0, and 3.0.

**Proposal Package Number 5 - Electric - RFP #B121032**

Proposal Package #1 includes the portion of Section 0225 Minor Demolition for remodeling required for the installation electrical equipment, portions of Project Manual Section 01500 requiring temporary electricity and lighting, Section 26 32 13 Standby Generator Sets, Section 26 36 23 Automatic Transfer Switches, and Section 26 00 01 Electrical General Provisions, and Drawing sheets E1.0, E1.1, E2.0, E3.0, E3.1, E4.0, and E4.1.

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Sealed proposals in sets of nine (9), one (1) original and eight (8) copies will be received in the office of the County Purchasing Agent, until **2:00 P.M. on August 28, 2012** and publically opened as soon as practical after proposal time in that office in the presence of the County Auditor and the Purchasing Agent. **Proposers are specifically advised that any Proposal delivered after this time will be returned unopened.**

*A non-mandatory pre-proposal conference and site walk through will be held on Thursday, August 16, 2012 at 10:00 A.M. at the Galveston County Courthouse Commissioner's Court Room located at 722 Moody, First (1st) floor, Galveston, Texas 77550. Note that Proposers who attend the Pre-proposal conference and site walk through are awarded 5 points on the evaluation of their proposal.*

Proposer must seal all proposals in an opaque envelope with the following information on the face of the envelope and deliver to:

**To:**  
Galveston County Purchasing Agent  
722 Moody (21st Street) - 5th Floor  
Galveston, Texas 77550

**From:**

Name of Proposer  
Mid County Annex

Proposal Package Number (*insert package number, name, and RFP number*)

**Each proposal must be accompanied by a Certified or Cashier's Check or acceptable Proposer (Bid) Bond in the amount of 5% of Proposal as a guarantee that, if awarded the contract the Proposer will enter into a contract and execute required Performance and Payment Bonds.**

No proposal shall be withdrawn within sixty (60) days after proposal date without the specific consent of Galveston County.

**Design Professional:**      **Galveston County Architect**  
   **J. Dudley Anderson**  
   **722 Moody**  
   **Galveston, Texas 77550**  
   **(409) 770-5330**

Galveston County may consider informal any proposal not prepared and submitted in accordance with the provisions hereof and may waive any and all informalities, reject any and all proposals and accept any proposal deemed in its best interest or otherwise advantageous to it.

Upon satisfaction of contractual terms (e.g., goods delivered in promised condition, services rendered as agreed, etc.), vendor is to be paid via Galveston County's normal accounts payable process after certification by the Construction Manager agent and Architect.

Rufus Crowder, CPPO, CPPB  
Purchasing Agent  
Galveston County