



## THE COUNTY OF GALVESTON

RUFUS G. CROWDER, CPPO, CPPB  
PURCHASING AGENT

GWEN MCLAREN, CPPB  
ASST. PURCHASING AGENT

COUNTY COURTHOUSE  
722 Moody (21<sup>st</sup> Street)  
Fifth (5<sup>th</sup>) Floor  
GALVESTON, TEXAS 77550  
(409) 770-5371

July 22, 2013

**RE: ADDENDUM #3  
RFP #B132011, Grounds Maintenance for Galveston County**

To All Prospective Proposers,

The following information is being provided to aid in preparation of your proposal submittal(s):

**Due to numerous questions requiring responses, the RFP OPENING DATE has been revised:**  
RFP #B132011 – Grounds Maintenance for Galveston County originally rescheduled to be opened on Thursday, July 25, 2013, at 2:00 p.m. has been re-scheduled. The new deadline for submitting proposals is as follows:

**Date: Thursday, August 1, 2013  
Time: 2:00 p.m.**

Please send proposal submittals to:  
**Galveston County Purchasing Agent  
Attention: Rufus Crowder, CPPO CPPB  
722 Moody (21<sup>st</sup> Street), Fifth (5<sup>th</sup>) Floor  
Galveston, Texas 77550**

**SPECIAL NOTE: Galveston County Justice Center –**

**The successful contractor shall be responsible for the installation of mulch rings around those palm trees that do not have them. It is the responsibility of the proposer to inspect the site to ascertain the quantity of work and materials needed. On the attached Pricing Proposal Sheet, Attachment #5, please note under Base Proposal, TASK 2 has been changed to reflect the following: no work is required at the fountain area as was requested in Addendum #2.**

**Question #1: *On the service/project area - Island group # 4. Galveston county justice center courts building 600 59th Galveston , Tx - It reads ,on page 30. grass cutting, trimming, mulching and fertilizing in the front of the facility.***

*I know the question was asked before , I just want to make sure. We are not to bid on any grass cutting on this site. And for the fertilizing , Are we bidding on turf fertilization or plant fertilization (such as micro life 6-2-4) for the beds in the front of the building. It also reads mulching the front of the facility so are we to bid on mulching the front beds ( if so please be specific on which ones)*

*Because on # 5. Island group. It states to mulch the palm beds only.*

Response: There will be no grass cutting and fertilizing at the Justice Center including the Courts Building. County inmates will perform these tasks. However; the palm tree mulch rings on all existing palm trees will be done on a one-time basis. After the initial install, County inmates will maintain the palm tree mulch rings.

**Question #2:** *service/project area mainland - west group - #6. Mid county annex 9850 Emmett flowery expressway Texas city, Tx - It reads. Page 32. Mulch cubic yards. 136. Is that a typo or do you want a bid of 136 cubic yards of mulch on that location ? For example that is aprox 17 dump trucks full of mulch. I'm assuming that might be a error but I want to make absolutely sure.*

Response: Page 32, #6, Mid County Annex - The correct amount of mulch cubic yard should read 27 Cubic Yards.

**Question#3:** *On the pricing / proposal sheets. My copy is missing pricing forms for 5500 Atwater , Texas City , Tx 9850 Emmett f Lowry expressway Texas City , Tx.*

Response: Attached you will find an updated Pricing Proposal Sheet – Island Group – Attachment #5, page 46. The following addresses that were omitted have been added for pricing:  
**Juvenile Justice Center** - 6101 Attwater Avenue, Texas City, Texas  
**Animal Resource Center & Intake** – 3412 Loop 197 North, Texas City, Texas  
**Mid County Annex** – 9850 Emmet F. Lowry Expressway, Texas City, Texas  
**North County Lot** – 1301 FM 646, Dickinson, Texas

**Question #4:** *Also on the bed color twice a year. Do the listed totals for each location represent the total for the year or twice a year, for example (1800 plants) yearly. Or (3600) yearly*

Response: The **only** facility that has a color change twice a year is the West County Annex at the front walkway by the parking lot. There are approximately forty (40) plants.

**Question #5:** *Is the sheriffs department skills division, providing turf care (mowing) at any other location on the list other than the Galveston county justice center courts building ?*

Response: Yes. The entire Justice Center Complex is being maintained by the jail inmates.

**Question #6:** *On the pricing proposal sheets, each location under TASK 1 Turf Care shows mowing, trimming, blowing etc, but then on Service Location By Project Area there's no mention of mowing, except on pg 30 #4 in front of bldg, which was already answered in question #5 addendum #1. Are we also not bidding on any mowing at the other locations?*

Response: Page 30, #4, Galveston County Justice Center Courts Building, will be maintained by the jail inmates EXCEPT the initial palm tree mulch rings, which will be done by contractor. (See Special Note)

As a reminder, all questions regarding this proposal must be submitted in writing to:

Rufus G. Crowder, CPPO CPPB  
Galveston County Purchasing Agent  
722 Moody, Fifth (5<sup>th</sup>) Floor  
Galveston, Texas 77550  
E-mail: [rufus.crowder@co.galveston.tx.us](mailto:rufus.crowder@co.galveston.tx.us)

**Addendum #3 – RFP #B132011 Grounds Maintenance for Galveston County**

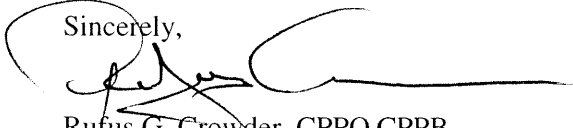
**Page 3**

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If you have any further questions regarding this proposal, please address them to Rufus Crowder, CPPO CPPB, Purchasing Agent, via e-mail at [rufus.crowder@co.galveston.tx.us](mailto:rufus.crowder@co.galveston.tx.us), or contact the Purchasing Department at (409) 770-5371.

Please excuse us for any inconvenience that this may have caused.

Sincerely,

A handwritten signature in black ink, appearing to read 'Rufus G. Crowder', with a large, sweeping flourish extending to the right.

Rufus G. Crowder, CPPO CPPB  
Purchasing Agent  
Galveston County

Attachment

**PRICING PROPOSAL SHEET**

**ISLAND GROUP (Continued)**

**Attachment 5**

**All proposers are to submit pricing below in the task areas per location**

TASK	LOCATION			
	Galveston County Justice Center 601 54 <sup>th</sup> 5700 Avenue H 600 59th	Animal Resource Center 3412 Loop 197 North Texas City, TX	Juvenile Detention Center 6101 Attwater Texas City, TX	Mid County Annex 8950 Emmett F. Lowry Exp. Texas City, TX
<b>Base Proposal TASK 1 Turf Care</b>				
Mowing, Trimming, Blowing, Litter Removal, Trimming of Shrubs (As Needed), Weeding of Beds , <b>Fertilization 2x Year: March and September)</b>				
TASK 1 TOTAL	N/A			
<b>Base Proposal TASK 2</b>				
Mulch rings around the palm trees that do not currently have mulch rings				
TASK 2 TOTAL		N/A	N/A	N/A
<b>Base Proposal TASK 3 Mulch</b> Mulch flower beds and tree beds				
TASK 3 TOTAL	N/A			

**PRICING PROPOSAL SHEET**

**ISLAND GROUP (Continued)**

**Attachment 5**

**All proposers are to submit pricing below in the task areas per location**

TASK	LOCATION			
	<b>Old North County Building Lot 1301 FM 646 Dickinson, TX</b>			
<b>Base Proposal TASK 1 Turf Care</b>				
Mowing, Trimming, Blowing, Litter Removal, Trimming of Shrubs (As Needed), Weeding of Beds , <b>Fertilization 2x Year: March and September)</b>				
TASK 1 TOTAL				
<b>Base Proposal TASK 2</b>				
Mulching x2 year Color change 2x Year, Tree Trimming under 10' (As Needed)				
TASK 2 TOTAL	<b>N/A</b>			