



THE COUNTY OF GALVESTON

RUFUS G. CROWDER, CPPO, CPPB
PURCHASING AGENT

COUNTY COURTHOUSE
722 Moody (21st Street)
Fifth (5th) Floor
GALVESTON, TEXAS 77550
(409) 770-5371

September 20, 2021

Robert Harrington
R. Harrington, Inc. dba Bella Media
27324 Blueberry Hill Dr.
Conroe, TX 77385

RE: RFP #B212035, Video Production Services
Contract #CM20370

Dear Mr. Harrington,

At our regular meeting of the Galveston County Commissioners' Court on September 20, 2021, your company was awarded the contract associated with RFP #B212035, Video Production Services. Prior to receiving the notification to proceed, please forward all required documents as requested per the bid conditions. A copy of your contract will be forwarded to your company once all signatures have been obtained.

Invoices are to be sent to the following address:

Galveston County Auditor's Office
P.O. Box 1418
Galveston, Texas 77553

If you have any questions, please feel free to call.

CONGRATULATIONS and we look forward to doing business with your company!

Sincerely,

A handwritten signature in black ink that reads "Rufus Crowder" with a small "TD" written above the name.

Rufus G. Crowder, CPPO, CPPB
Purchasing Agent
Galveston County