



THE COUNTY OF GALVESTON

RUFUS G. CROWDER, CPPO, CPPB
PURCHASING AGENT

GWEN MCLAREN, CPPB
ASST. PURCHASING AGENT

COUNTY COURTHOUSE
722 Moody (21st Street)
Fifth (5th) Floor
GALVESTON, TEXAS 77550

October 29, 2018

PROJECT NAME: Professional Design Services for County Facilities

SOLICITATION NO: RFQ #B191005

RE: ADDENDUM #1

To All Prospective Qualifiers:

The following information is being provided to aid in preparation of your qualification submittal(s):

OPENING DATE:

Bid #B191005, Professional Design Services for County Facilities originally scheduled to be opened on Thursday, November 1, 2018 at 2:00 P.M has been re-scheduled. The new deadline for submitting a bid is as follows:

Date: Thursday, November 8, 2018
Time: 2:30 P.M.

Please send bid submittals to:
Galveston County Purchasing Agent
Attention: Rufus Crowder, CPPO CPPB
722 Moody (21st Street), Fifth (5th) Floor
Galveston, Texas 77550

As a reminder, all questions regarding this qualification must be submitted in writing to:

Rufus G. Crowder, CPPO CPPB
Galveston County Purchasing Agent
722 Moody, Fifth (5th) Floor
Galveston, Texas 77550
E-mail: purchasing.bids@co.galveston.tx.us

If you have any further questions regarding this qualification, please address them to Rufus Crowder, CPPO CPPB, Purchasing Agent, via e-mail at purchasing.bids@co.galveston.tx.us, or contact the Purchasing Department at (409) 770-5371.

Please excuse us for any inconvenience that this may have caused.

Sincerely,

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Rufus G. Crowder, CPPO CPPB
Purchasing Agent
Galveston County



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722 Moody (21st Street)
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GALVESTON, TEXAS 77550

November 6, 2018

PROJECT NAME: Professional Design Services for County Facilities

SOLICITATION NO: RFQ #B191005

RE: ADDENDUM #2

To All Prospective Qualifiers:

The following information is being provided to aid in preparation of your qualification submittal(s):

OPENING DATE:

Bid #B191005, Professional Design Services for County Facilities scheduled to be opened on Thursday, November 8, 2018 at 2:30 P.M has been re-scheduled. The new deadline for submitting a bid is as follows:

Date: Thursday, November 15, 2018
Time: 2:45 P.M.

Please send bid submittals to:
Galveston County Purchasing Agent
Attention: Rufus Crowder, CPPO CPPB
722 Moody (21st Street), Fifth (5th) Floor
Galveston, Texas 77550

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Galveston, Texas 77550
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COUNTY COURTHOUSE
722 Moody (21st Street)
Fifth (5th) Floor
GALVESTON, TEXAS 77550

November 8, 2018

PROJECT NAME: Professional Design Services for County Facilities

SOLICITATION NO: RFQ #B191005

RE: ADDENDUM #3

To All Prospective Qualifiers,

The following information is being provided to aid in preparation of your qualification submittal(s):

Question #1: Are any of these projects funded with Federal funds?

Response: No federal funds are allocated for these projects.

***Question #2: SECTION 6, "Engineer must have completed similar work in the state of Texas in the past two (2) calendar years"
This is a very stringent requirement and restricts the participation to only few building rehabilitation engineers/contractors.
Suggest the similar work completion date may be extended to ten years.***

Response: This requirement has been revised to "work in the state of Texas in the past seven (7) calendar years".

Question #3: It appears that the county is seeking an engineer to design repair and rehabilitation measures for several buildings owned by the County with a design-bid-build type of contracting process. Therefore, any language pertaining to repair and reconstruction of buildings, "LEAD AND ABSETOS" testing and mitigation shall be applicable to construction contractor, not the proposer of this statement of qualifications for professional services.

Response: This is correct. Lead and asbestos testing will not be a part of the design contracts.

Question #4: *SECTION 9, COLLATERAL CONTRACT". The intent and meaning of this statement can be interpreted several alternate ways. Suggest clarify the intent with examples specifically, the word "contract" is meant to potentially point to several other contract/programs.*

Response: If there are delays considered by the owner (Galveston County) to be material in nature as to affect the completion of the project(s), Galveston County has the right to provide by separate contract(s), any labor or material, that is not a part of the resultant contract of this solicitation effort.

Question #5: *SECTION 8. Second paragraph refers to separate contract document that includes "General Provisions, Special Provisions, General Terms and Conditions" If there is a separate standard contract document template with General Terms and Conditions that will be made available to the successful propose, it should be made available to all proposers prior to proposal due date. There may be terms that may not be agreeable to any proposer who may choose not to respond to this RFQ and save her/her time.*

Response: There is no standard contract available at this time. Any proposer that has a standard agreement as a part of their business process is encouraged to include this in their submittal in an effort to save time during the contract negotiation process.

Question #6: *SECTION 10 does not pertain to the selection of consultants for professional services, but rather for procurement of materials and goods.*

Response: That is correct. Section 10 is not applicable to this solicitation effort.

Question #7: *SECTION 11 EXCEPTIONS TO QUALIFICATIONS. We would like to include the inspection services qualifications as part of this Statement of Qualifications. Would that be considered in grading of qualifications? We believe, a qualified building inspector's services are very crucial for design/decisions regarding building rehabilitation measures. Does the County intend to hire a separate contractor to perform inspection of construction contractor's work? Although these services have an important role during design, would the county intend to see these qualifications in the response to this RFQ?*

Response: It is acceptable to include qualifications for inspection services.

Question #8: *SECTION 24. TERMINATION BY DEFAULT. We seek clarification to this condition requiring the qualifier pay for difference in services by another source. It should be reasonable to pay the qualifier for the services performed up to the date of termination and no further obligation beyond that date.*

Response: Galveston County adheres to this section. All proposers should list any exceptions to these conditions within their submittals.

Question #9: *Per tab 1. I believe it will take 2.5 years to construct all 3 facilities provided that the following holds true.*

- 1) *Funding is in place to fund the three projects concurrently*
- 2) *Projects are bid under 1 contract.*

Are these assumptions correct?

Response: Funding is in place for the project. Projects will be bid separately.

Question #10: *In order to give a detailed outline and timeframe for specific tasks and overall completion (per tab 1), can we have more specifics as to what type of work will be required for each building?*

Response: League City Annex renovations include:

- Replacing roof
- Replacing subsiding
- Under floor deodorizing
- Interior & exterior LED lighting retrofit
- Interior ceiling finished
- Toilet partitions
- Parking canopy demolition
- HVAC replace VAV boxes and controls
- Site work

Road & Bridge facility replacement includes:

- New fueling station
- Maintenance buildings
- Heated maintenance bays
- Site drainage and parking

Bacliff JP and Community Center includes:

- New building
- Demo of existing buildings

Question #11: *Are any of these projects funded with Federal funds?*

Response: See the response to question #1.

Question #12: *Is there a predetermined budget? If so, how much?*

Response: League City Annex: \$2.7 million – design and construction
Road & Bridge Facility: \$5.7 million – design and construction
Bacliff JP and Community Center: \$2.5 million – design and construction

Question #13: *What is the availability of funding?*

Response: Funds are available through the Galveston County Bond Program.

Question #14: *For the Supplier Reference, are you looking for our bank or insurance references? Or are you looking for vendor/subconsultant references?*

Response: Vendor and/or sub-consultant references will suffice.

As a reminder, all questions regarding this proposal must be submitted in writing to:

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Galveston, Texas 77550
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