



GALVESTON COUNTY, TEXAS

COMMISSIONERS COURT 722 Moody, County Courthouse, Galveston, TX 77550 (409) 766-2244

Mark Henry Darrell Apffel Joe Giusti Stephen Holmes Ken Clark
County Judge Commissioner, Precinct 1 Commissioner, Precinct 2 Commissioner, Precinct 3 Commissioner, Precinct 4

AGENDA September 20, 2021 – 9:30 AM

CONSENT AGENDA: ALL ITEMS MARKED WITH A SINGLE ASTERISK (*) ARE PART OF THE CONSENT AGENDA AND REQUIRE NO DELIBERATION BY THE COMMISSIONERS COURT. ANY COMMISSIONERS COURT MEMBER MAY REMOVE AN ITEM FROM THIS AGENDA TO BE CONSIDERED SEPARATELY.

In accordance with the provisions of the Americans with Disabilities Act (ADA), persons in need of a special accommodation to participate in this proceeding shall, within three (3) days prior to any proceeding contact the County Judge's office at 722 Moody, Galveston, Texas 77550 (409) 766-2244.

REGULARLY SCHEDULED MEETING

Call to Order

Invocation and Pledge of Allegiance

Public Comment

Consent Agenda

- *1. Submitted by the Auditor's Office:
 - a. Approval of the accounts payable checks dated 9/13/21 and 9/20/21
 - b. Order for payroll period ending 9/15/21 bi-weekly #19
 - c. Order for supplemental payroll period ending 9/15/21 bi-weekly #19
 - d. Pursuant to Local Government Code 111.0106 certification of funds from City of Kemah
 - e. Monthly financial report for period ending 8/31/2021
 - f. Contract agreement with DebtBook for debt and lease management software to track debt and leases in compliance with GASB requirements
 - g. Consideration of approval of addition of a grant-funded accountant for ARP and related grant activity

- h. Internal audit report of the Sheriff's Office Tax Sale Division for period of 6/1/2020 - 5/31/2021 with response letter from Sheriff Henry Trochesset dated 9/8/2021
 - i. Pursuant to Local Government Code 111.0106 certification of funds from the Gulf Coast Center for 2021 Gulf Coast Center MHMR salary reimbursement
 - j. Pursuant to Local Government Code 111.0106 certification of funds from Texas Comptroller for 2021 unclaimed property capital credits for counties
- *2. Receive and file *restitution check list from Odyssey* submitted by Collections Improvement Program
 - *3. Receive and file *refund check list from Odyssey* submitted by the District Clerk
 - *4. Receive and file *summary of bi-weekly personnel movements pay period #18, August 19 - September 1, 2021* submitted by Human Resources
 - *5. Receive and file *August 2021 monthly report* submitted by Personal Bond/Collections Office
 - *6. Consideration of *approval of adoption of updates to HR Policy Manual (Policy HR011- Leaves of Absence: Military Leave)* submitted by Human Resources
 - *7. Consideration of *approval for CPS HR Consulting to provide executive recruitment services for the selection and hiring of a new Chief Financial Officer, and authorize Human Resources to finalize a service agreement for Commissioners' Court approval at a fee not to exceed \$20,000 for such services* submitted by Human Resources
 - *8. Consideration of *approval of extension of Declaration of Local Disaster related to COVID-19* submitted by the County Judge
 - *9. Consideration of a *resolution honoring the retirement of Deputy Michael Barnett from the Galveston County Sheriff's Office* submitted by Legal Services Coordinator
 - *10. Consideration of *introduction and appointment of Mr. Stephen Brueggerhoff as Galveston County Extension Agent-Horticulture* submitted by the Parks & Cultural Services Department
 - *11. Consideration of *approval of contract with Bay Area Houston Economic Partnership (BAHEP) for business recruiting, retaining and expanding business in Galveston County* submitted by Economic Development
 - *12. Receive and file *District Attorney financial statement for October 1, 2020 to September 30, 2021 and authorize County Judge to sign order authorizing the release of contraband funds* submitted by District Attorney

- *13. Consideration of *approval of annual maintenance renewal contract with CentralSquare for COGNOS and Cobal* submitted by Information Technology
- *14. Consideration of *acceptance of FY 2022 STEP Comprehensive grant award from the Texas Department of Transportation and authorize County Judge to sign required documents* as submitted by Grants Administration
- *15. Consideration of *approval to submit FY 2022 STEP-Impaired Driver Mobilization grant application to the Texas Department of Transportation* as submitted by Grants Administration
- *16. Consideration of *approval for a contract between County of Galveston and the Galveston County Long Term Recovery Group for resultant contract from Bid #B211040* submitted by Grants Administration
- *17. Consideration of *approval of a renewal contract with Masterword for professional interpreter services* submitted by Professional Services
- *18. Consideration of *approval of renewal of a fire protection services contract between Galveston County and the Hitchcock Volunteer Fire Department* requested by Professional Services
- *19. Receive and file *notification for transfer of funds from Sheriff's Unreserved Fund Balance to Sheriff's Expenditure Account* submitted by Professional Services
- *20. Consideration of *approval of a renewal contract between Galveston County and Rosenberg Library for the Galveston County Library System* requested by Professional Services
- *21. Consideration of *approval of an interlocal health services agreement between Galveston County and UTMB for secondary and tertiary care* submitted by Professional Services
- *22. Consideration of *approval of the following budget amendments* submitted by the Auditor's Office:
 - a. 21-146-0920-A
Sheriff's Office Administration - Request transfer from General Fund Budgeted Reserves to Sheriff's Office Administration Vehicles account for an additional vehicle needed for new CID position
 - b. 21-147-0920-B
County Engineer - Request transfer from County Engineer Professional Services to Marketing and Advertising to cover the costs of the replat and sand pit notices with Galveston Daily News for the remainder of FY21

- c. 21-148-0920-C
District Attorney - Request transfer from General Fund Budgeted Reserves to District Attorney Other Contract Services account for an FY20 invoice for drug testing from DPS. Expenditures were budgeted for in FY20, but invoice was not received until FY21
- d. 21-149-0920-D
Contract Services - Request transfer from General Fund Budgeted Reserves to Contract Services-Medical Examiner to cover remaining FY21 expenditures for UTMB Medical Examiner and Carnes Brothers transportation services
- e. 21-150-0920-E
Coastal Restoration - Request transfer from GOMESA Coastal Conservation Fund Budgeted Reserves account to fund the County Mandatory Grant Match for the CEPRA Bolivar Beach and Dune Restoration Design and Engineering project. Grant funding will come from the Texas General Land Office as a pass-through of federal GOMESA funding
- f. 21-151-0920-F
Court Reporter - Request transfer from Court Reporter Fund Budgeted Reserves to Extraordinary Supplies to cover replacement of stenograph destroyed in Justice Center fire
- g. 21-152-0920-G
FEMA Ike Fund - Request transfer from General Fund Budgeted Reserves to FEMA/Ike Fund Medical Examiner's CIP Buildings account for PW#15158, which will be partially reimbursed by FEMA. It is anticipated that FEMA will reimburse the County \$233,311.13, leaving the County's share of this increase as \$83,300.87
- h. 21-153-0920-H
Grants Administration - Request budget increase to Grant Admin Extraordinary Supplies account to purchase defibrillator batteries and tasers with excess Harvey insurance proceeds previously transferred to General Fund Grants Administration. This was deferred on 6/28/21, pending approval of use of funds
- i. 21-154-0920-I
Information Technology - Request budget increase to Facilities Building Maintenance account for construction costs to repurpose Information Technology space to allow for the entire team to be housed within one location. Funds are being reallocated out of the Information Technology Other Contract Services account

- j. 21-155-0920-J
Print Center - Request budget increase to Print Center Postage account to cover the cost of the postage contract that is charged to the I.T. dept on behalf of the Tax Office. Funds are being reallocated out of the Information Technology Other Contract Services account
 - k. 22-001-0920-A
122nd District Court - Request transfer from General Fund Budgeted Reserves to 122nd District Court's Travel and Conference to amend FY22 adopted budget to requested amount
 - l. 22-002-0920-B
District Court Administration - Request transfer from General Fund Budgeted Reserves to District Court Administration Contract Services to provide a substitute coordinator during the months of October through December 2021
 - m. 22-003-0920-C
AgriLife Extension - Request transfer from General Fund Budgeted Reserves to AgriLife Extension Personnel for a Cooperative Extension Agent. This position is funded 60% by Texas A&M and 40% by the County. Texas A&M provides vacation, sick leave, retirement and medical benefits
 - n. 22-004-0920-D
AgriLife Extension - Request transfer from General Fund Budgeted Reserves to AgriLife Extension Vehicles. This is to replace Unit #C9001, 2010 Ford Expedition with 103,690 miles with same make and model
- *23. Consideration for *authorization to cancel and rebid RFP #B212033, Financial Assistance for Galveston County* submitted by the Purchasing Agent
 - *24. Consideration for *authorization to extend the contract for RFP #B212001, Indigent Burial Services* submitted by the Purchasing Agent
 - *25. Consideration for *authorization to issue formal solicitations for the following bids on behalf of the Galveston County Grants Administration* submitted by the Purchasing Agent:
 - a. Flood Mitigation Assistance Home Elevation Construction Services
 - b. Professional Residential Structural Analysis and Home Elevation Inspection Services
 - *26. Receive and file *approved FY2022 Galveston County Purchasing Budget* submitted by the Purchasing Agent

- *27. Consideration for *authorization to dispose of salvage or surplus property* submitted by the Purchasing Agent
- *28. Consideration for *authorization to cancel and re-bid ITB #B212028, Vehicle Collision and Body Repair* submitted by the Purchasing Agent
- *29. Consideration of *designating a contact person as specified in the interlocal agreement for Texas Association of Counties Risk Management Pool* submitted by Legal Services Coordinator
- *30. Receive and file *Comcast Enterprise Services master services agreement TX-158926-BTuck* submitted by Legal Services Coordinator
- *31. Receive and file *1st amendment to Comcast Enterprise Services master services agreement TX-158926-BTuck* submitted by Legal Services Coordinator
- *32. Consideration of *reduction of charges on a nuisance abatement lien at 1051 Black Slips, Gilchrist, TX a/k/a Abst 64 E Franks TR 13 being N 50ft of S 670 of W 30ft Lot 20 & E 45ft Lot 19 Gilchrist Prolongation 50x75 and execution of necessary documents to release the lien* submitted by Legal Services Coordinator and Nuisance Abatement
- *33. Receive and file for *Deputy Medical Examiner Monica Patel, D.O. the following* submitted by the Legal Services Coordinator:
 - a. Acknowledgment of interlocal cooperation agreement for appointment as Galveston County Medical Examiner or Deputy Medical Examiner
 - b. Statement of Elected/Appointed Officer
 - c. Oath of Office
- *34. Consideration of *approval of interlocal agreement and MOU with Dickinson ISD for Coastal Alternative Program (CAP) 2021-2022 school year* submitted by the Sheriff's Office
- *35. Consideration of *approval of analyst agreement between Jeanne LaQue, the County of Galveston and the United States Drug Enforcement Administration to provide drug enforcement analyst services* submitted by the Sheriff's Office
- *36. Consideration of *approval of a software license agreement for defenderData Prime Edition with Justice Works, LLC* submitted by Public Defender's Office
- *37. Consideration of *approval of amendment no. 1 to the interlocal agreement with City of Clear Lake Shores for the 2017 Road Bond Project "Dror Ave"* submitted by the County Engineer

- *38. Consideration of *approval to authorize the County Judge to sign GLO Form 6-1 appointment of Labor Standards Officer for CDBG Rounds 1 and 2.3* submitted by the County Engineer
- *39. Consideration of *approval of Alex No. 5 subdivision plat* submitted by Platting & Right-of-Way
- *40. Consideration of *approval of application from Billy Dewayne Calhoun for partial replat of Alta Loma Outlots* submitted by Platting & Right-of-Way
- *41. Consideration of *approval of application from Spot Holdings, LLC for a partial replat of Algoa Suburbs subdivision* submitted by Platting & Right-of-Way
- *42. Consideration of *request of tax refunds in excess of \$2,500.00* submitted by the Tax Assessor/Collector
- *43. Request for *ratification of denial of request for waiver or refund of penalty and interest as recommended by Penalty & Interest Review Committee* submitted by the Tax Assessor/Collector
- *44. Receive and file *amended Voter Registration Discretionary Budget #151552 and Special Inventory Budget #151551* submitted by Tax Assessor/Collector

Action Agenda

45. **County Judge**

- a. Consideration of granting authority to the County Judge to sign Trustee's Deed on the following tax foreclosed property:
 - 1. 1405-0000-0134-000
- b. Consideration of approval to amend 2022 Galveston County holiday schedule
- c. Consideration of approval of appointment of Tyler Drummond as Chief Financial Officer (f/k/a Director of Professional Services or Finance and Administration)

46. **Facilities**

- a. Consideration of approval of amendment to professional services agreement with Page Sutherland Page, Inc for the Medical Examiner's Office rebuild for additional architectural, structural engineering and geotechnical services to design of building

- b. Consideration of approval of construction change directive for Construction LTD as recommended by architect Page Sutherland Page, Inc. for the Medical Examiner's Office rebuild due to unforeseen structural deficiencies

47. **Purchasing**

- a. Consideration of approval of awarding the following:
 - 1. RFP #B212032, Galveston County Guardianship Program
 - 2. RFP #B212035, Video Production Services
 - 3. RFP #B211040, Emergency Rental Assistance 2 (ERA2)
 - 4. RFQ #B211041, Residential Elevation Services for Galveston County Hazard Mitigation
 - 5. RFQ #B211042, Professional Residential Inspection Services for Galveston County
 - 6. ITB #B212029, Vehicle Repairs
 - 7. ITB #B212027, Abatement of Junked Vehicles

48. **Right of Way**

- a. Waterways Section 3 Lot 17 replat
 - 1. Receive public comments
 - 2. Consideration of approval of replat

Adjourn

WORKSHOP AGENDA

- 1. Discussion of American Rescue Plan (ARP) allocations submitted by the County Judge

Appearances before Commissioners Court

A speaker whose subject matter as submitted relates to an identifiable item of business on this agenda will be requested by the County Judge or other presiding court members to come to the podium where they will be limited to three minutes (3). A speaker whose subject matter as submitted does not relate to an identifiable item of business on this agenda will be limited to three minutes (3) and will be allowed to speak before the meeting is adjourned. Please arrive prior to the meeting and sign in with the County Clerk.

Executive Sessions

The Galveston County Commissioners Court may recess into closed meeting (Executive Session) on any item listed on this agenda if the Executive Session is authorized under the Open Meetings Act pursuant to one or more the following exceptions: Tex. Gov't Code §§ 551.071 (consultation with attorney), 551.072 (deliberation regarding real property), 551.073 (deliberation regarding a prospective gift or donation), 551.074 (personnel matters), 551.0745 (personnel matters affecting County advisory body), 551.076 (deliberation regarding security devices or security audits), and/or 551.087 (deliberations regarding economic development negotiations). The Presiding Officer of the Commissioners Court shall announce the basis for the Executive Session prior to recessing into Executive Session. However, the Commissioners Court may only enter into the Executive Session on any agenda item for which a separate Executive Session has not been separately posted if, prior to conducting the Executive Session, a majority of the Commissioners Court votes to go into Executive Session. This motion requirement does not apply to any agenda item that has been previously noticed to constitute or include an Executive Session.
