



THE COUNTY OF GALVESTON

RUFUS G. CROWDER, CPPO, CPPB
PURCHASING AGENT

COUNTY COURTHOUSE
722 Moody (21st Street)
Fifth (5th) Floor
GALVESTON, TEXAS 77550
(409) 770-5371

August 16, 2021

PROJECT NAME: Emergency Rental Assistance 2 (ERA2)
SOLICITATION NO: RFP #B211040
RE: ADDENDUM #1

To All Prospective Proposers:

The following information is being provided to aid in preparation of your bid submittal(s)

Question #1: *For the Scope of Services, #7 "Complete housing stability plans for each eligible applicants through Case Management." –Does the County have an existing Housing Stability Plan that it expects the vendor to follow?*

Response: The potential vendor may need to create one.

Question #2: *As the dollars allocated for this program have been provided to the County- Could the County explain why it is requesting the vendor have final approval and pay the applicant and then get reimbursed?*

Response: This is a County's request. i.e., one vendor, one payment request, not multiple vendors, or multiple payment requests.

Question #3: *For the payments to the applicants- Will the County reimburse weekly, based on the number of applicants paid?*

Response: Payments will be made according to the Texas Prompt Payment Act.

Question #4: If the County will not reimburse weekly- Could the County explain its anticipated reimbursement schedule?

Response: Reimbursement details will be discussed during contract negotiations with the successful contractor.

Question #5: Is the County open to negotiate the terms and conditions at the contract stage with the awarded Proposer/Contractor?

Response: Yes, however, it does not relieve the proposer with responding to every area of the RFP.

Question #6: Regarding the Certificate of Insurance referenced on page 7- Would the County be agreeable to accepting a contingent certificate of insurance after notice of award and final certificate of insurance being issued ten (10) days after contract is executed?

Response: Yes.

Question #7: Attachment B, the Flood Disaster Protection Act of 1973 and the Green Building Standards- Could the County clarify as to the intent of this clause being included as it does not pertain to the scope of work? Would the County be agreeable to removing or making it as applicable?

Response: These clauses have to be included in any contract(s) involving federal funds regardless of their applicability to the solicitation's scope of work.

Question #8: On page 44 of the RFP pdf, regarding the scoring evaluation, under 0 points it states that "Company audited financial statements for the most recent 3 fiscal years" must be provided. Would the County consider waiving this requirement item?

Response: No. The assigned evaluation committee would like to see this information or an explanation as an Exception to Proposal Conditions submitted.

Question #9: Will this program be funded with the County's ARP funding, other source, or a combination?

Response: ERA2 Funding.

Question #10: Did the County have a contractor manage the ERA 1 program? If so, whom?

Response: No.

Question 11: How many tenants are estimated to be served in ERA 2?

Response: N/A

Question #12: *What was the level of participation for non-profit organizations in ERA 1? What were the organizations?*

Response: N/A

Question 13: *Does the County require a call center for ERA 2?*

Response: Yes

Question #14: *Is mortgage assistance included in ERA 2?*

Response: No

Question #15: *How much funding is forecasted to be included in the ER 2 program?*

Response: Overall Grant Award = \$8,180,061.30

Question #16: *If pricing by unit, what is acceptable as qualifying as a unit?*

Response: Please refer to the ERA2 program guidance located at the U.S. Department of the Treasury website.

Question #17: *How many tenants received rental assistance in ERA 1? What was the average amount of assistance per tenant assisted?*

Response: N/A

Question #18: *Would Galveston County be willing to accept independently reviewed financial statements in lieu of audited financial statements?*

Response: No.

If you have any further questions regarding this proposal, please address them to:

Rufus G. Crowder, CPPO CPPB
Galveston County Purchasing Agent
722 Moody, Fifth (5th) Floor
Galveston, Texas 77550

via e-mail at purchasing.bids@co.galveston.tx.us, or contact the Purchasing Department at (409) 770-5371.

**Emergency Rental Assistance
RFP #B211040
Addendum #1**

Please excuse us for any inconvenience that this may have caused.

Sincerely,

A handwritten signature in blue ink that reads "Rufus G. Crowder". The signature is written in a cursive style with a small "to" above the "o" in "Crowder".

Rufus G. Crowder, CPPO CPPB
Purchasing Agent
Galveston County